

Mid Florida Homeless Coalition, Inc., CoC Ending Homelessness Stakeholder Meeting

Meeting Minutes: June 28, 2019 at 9:00 a.m.

Location: Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL

		<p>response, so MFHC will be sending it out again. When you receive the email, please complete the survey. Tomi reported that the survey was sent out last night.</p> <p>Melissa also reported that the Coordinated Access evaluation tool is still being developed.</p> <p>Performance Committee A Performance Committee meeting was not held in the last month; however, with Michael Blessing resigning, a new chair is needed. Steve Smith stated that he would be willing to serve as the Chair if the Governing Board agreed. Sheri Goodwin offered to be on the committee as well.</p>	
IV.	Strategic Plan	<p>Governing Board Membership Barbara Wheeler reported that she did send to the Governing Board a application for Cara Meeks of WellCare. Barbara reported that she felt Cara would be an asset. Dr. Holden asked if there were any provisions prohibiting an electronic vote. Barbara indicated there were none, so she would be happy to send that out to the Board.</p> <p>Charter Review Barbara Wheeler reported that the Charter is required to be reviewed on a yearly basis. One of the things that needs to be looked at is the number of members. Dr. Holden suggested it be revised to have a minimum number of members so we are not limiting ourselves. Barbara added that according to the Charter there needs to be someone who has an Emergency Solutions Grant (ESG) on the Board. LifeStream also has a HUD grant so they wouldn't be able to, nor would United Way of Citrus County for the same reason. If the decision is to not have someone who has ESG on the Board, they would need to revise the Charter. Melissa Simmes recommended that we reach out to SVDP Cares to see if they are willing to serve on the Board. Barbara will also follow up electronically on any other recommendations for changes to the Charter, then it can be voted on at the next CoC meeting.</p>	<p><i>Barbara to send out email for a vote on Cara Meeks' Board membership.</i></p> <p><i>Barbara will follow up with SVDP re: Membership on Governing Board.</i></p>

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V.	Data Update	<p>Longitudinal Systems Analysis (LSA) Report Update Paula Holtsclaw provided an update on the progress of the LSA. After many months of data analysis, the report has been submitted to HUD. At this point it will be reviewed for usability in HUD’s Annual Homeless Assessment Report to Congress.</p> <p>“Stella” is an analysis tool created by HUD to work with the data that is a part of the LSA. We will be able to provide the CoC with information on people served by household types, demographics, length of time homeless, exits to permanent housing, and returns to homelessness.</p> <p>MFIN Update Paula reported that the MFIN Policies and Procedures manual needs to be reviewed annually. This will be done at the next CAS – MFIN Committee Meeting. Paula will send out an email to all MFIN members for the August 12 meeting along with the Policies & Procedures to be reviewed.</p>	<p><i>Paula to send email to MFIN Leads re: Policy Review</i></p>
VI.	MFHC Lead Agency Update	<p>DCF Grants & Onboarding Barbara reported on the current DCF grants that are ending on June 30. There is \$1,510.19 unspent in ESG Outreach that was reserved for medical/mental health services. We have been trying to get these funds spent and will continue to try for the next couple of days.</p> <p>Challenge Grant is due to be fully spent down. TANF HPG should also be fully spent.</p> <p>Upcoming Grants MFHC’s contract with DCF is effective July 1st, so there will be no gap in spending. Contracts still need to be provided to each subrecipient to be affective July 1st. Barbara reviewed the spending breakdowns for the different grants. TANF dollars will be available in all four counties for the first time.</p> <p>Lake County Homeless Workshop Dr. Holden and Barbara presented at the Lake County BOCC workshop on 6/25/19. There were four presenters: LifeStream Behavioral Center, Mid Florida Homeless Coalition, United Way of Lake & Sumter Counties, and The Salvation Army of Lake & Sumter Counties. They addressed the causes of homeless, provided data on Lake County’s homeless, and what is currently being done, as well as for prevention. The</p>	

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		<p>Salvation Army presented their plans to create an emergency shelter and transitional housing, as well as affordable housing for seniors. The Salvation Army indicates that they have the ability to build the facility but would need assistance to operate it. Commissioners appeared to be intrigued by the outcomes of rapid rehousing but were supportive of the emergency shelter.</p> <p>Barbara added that it was great that we had the opportunity to educate the community. Steve Smith reported that his understanding from Commissioner Parks was the support for tiny homes and how the County needs to make changes to allow them to be built. The County staff encouraged the BOCC to support Lake Homeless Provider Meetings and the CoC meetings. Barbara asked for input on what agenda items might be included for the July 17 meeting. Steve added that law enforcement is also providing a push for the shelter, and he'd been under the impression that The Salvation Army had the money for both development and operating costs for a shelter.</p> <p>An additional item was brought up by Barbara Wheeler about a monitoring that was completed on one of the subrecipients, and a corrective action plan was provided. A response was received, and Barbara requested guidance on the next steps. Tomi Steinruck, who conducted the monitoring, reported on the four items in the corrective action plan. The subrecipient was informed they needed to provide information on the items in the plan, or reimburse the money that was spent on the four items. Their response on one item was that they were not able to confirm from the landlord or participant when the participant moved out. They have requested next step from MFHC. The Governing Board members agreed that if the subrecipient is not able to prove the participant was in housing for the month that rent was paid, they will need to reimburse MFHC.</p> <p>Barbara also reported that MFHC had its first Financial Audit, and it was a good audit. A recommendation was made that MFHC needs to do more monitoring to ensure that all Subrecipients are meeting grant requirements. We are very conscientious about ensuring dollars are spent correctly, and we will be increasing the monitoring in the coming year.</p>	
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VII.	Membership Input	<p>Gaps in Service, Ideas, etc. Melissa asked for an update on Outreach and where we stand. As of July 1, the only outreach will be through the PATH program. Melissa asked that we review this each meeting as it is important for Coordinated Access and being able to refer quickly.</p> <p>Steve Smith is working with someone to possibly bringing a disabled veteran tiny home village to Lake County. Barbara reminded everyone that if we bring a homeless disabled veteran tiny home village to an area where we don't have a lot of homeless veterans then we will bring homeless veterans to the area, and that is something we want to avoid.</p> <p>Lyn Forleo from The Salvation Army in Hernando County reported that they worked with St. Vincent de Paul (SVDP) Cares to rapidly house a homeless veteran in just three hours. Steve suggested sharing this success story on the Facebook page. Barbara reported that the DCF Annual Report includes a success story about how several agencies worked together to get a chronically homeless grandmother into housing. Social Media is definitely important.</p> <p>SVDP shared they recently held a party to celebrate the veterans they've housed since they have been working in our CoC.</p>	<i>Barbara said that she will connect SVDP Cares with the Citrus County Chronicle.</i>
VIII.	Next Meeting Date	Next meeting will be held on July 26, 2019 at Florida Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL at 9 a.m.	
IX.	Adjourn	<p>Motion: A motion was made to adjourn the meeting at approximately 11:00 a.m. Motion by: Alan Holden Seconded: Greg Williams Approved: Unanimously</p>	

Respectfully submitted by: Paula Holtsclaw

Melissa Simmes, Vice Chair _____