

# Mid Florida Homeless Coalition, Inc., CoC Ending Homelessness Stakeholder Meeting

Meeting Minutes: July 26, 2019 at 9:00 a.m.

Location: Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL

Officers in Attendance:	<input checked="" type="checkbox"/>	Robert Morin, Commissioner, City of Eustis, Chair	<input checked="" type="checkbox"/>	Melissa Simmes, Advent Health Waterman, Vice Chair
Directors in Attendance:	<input type="checkbox"/>	Veda Ramirez – Hernando County Health & Human Services	<input checked="" type="checkbox"/>	Dr. Alan Holden – United Way of Lake & Sumter
	<input checked="" type="checkbox"/>	Stephen Teaster – Citrus County	<input type="checkbox"/>	Jessica Peters – Hernando County
	<input checked="" type="checkbox"/>	Steve Smith – Lake County	<input type="checkbox"/>	Barbara Venditto – Dawn Center
	<input checked="" type="checkbox"/>	Sheri Goodwin – LSF Network	<input checked="" type="checkbox"/>	Paula Anspach – Realtors Assoc. of Citrus County
Staff:	<input checked="" type="checkbox"/>	Barbara Wheeler, Executive Director	<input checked="" type="checkbox"/>	Paula Holtsclaw, HMIS Administrator
	<input checked="" type="checkbox"/>	Tomi Steinruck, Operations Manager	<input checked="" type="checkbox"/>	Kristy Lindke, Lead CAS Navigator
	<input checked="" type="checkbox"/>	Cassie Fountain & James MacDonald, PATH Outreach	<input checked="" type="checkbox"/>	Amber Tucker, Housing Locator
Proxy:				
Presiding:		Robert Morin		

Agenda Items		Discussion & Actions Taken	Follow-up
I.	Call to Order, Welcome and Introductions	Robert Morin called the meeting to order at approximately 9:00 a.m. He welcomed everyone and self-introductions were made.	11/16 stand down Tavares
II.	Approval of Minutes	June 28, 2019 CoC Ending Homelessness Minutes were reviewed. <b>Motion:</b> A motion was made to approve the June 28, 2019 minutes as presented. <b>Motion By:</b> Melissa Simmes <b>Seconded By:</b> Paula Anspach <b>Approved:</b> Unanimously	
III.	Standing Committee Reports	<b>Veterans' Committee</b> Stephen Teaster reported that the invitation letters to serve on the committee have been mailed to the Board of County Commissioners for all four counties, the VA Centers, and Saint Vincent de Paul CARES. Stephen will be following up with all invited.  <b>Coordinated Access</b> Melissa Simmes reported on the July 8 meeting. The results of the Survey Monkey on Priorities for referral was reviewed. 57 responses have been received. Families and Veterans were the top priorities. With only 57 responses, Stephen felt that we continue seeking opinions for another 30 days before bringing recommendations to the Governing Board regarding priorities. Melissa encouraged everyone to visit the Mid Florida Homeless Coalition (MFHC) website – <a href="http://www.midfloridahomeless.org">www.midfloridahomeless.org</a> - to take the survey.	<i>CAS: Push the survey out via email and put on website.</i>  <i>Robert Morin suggested sending to the city municipalities, law enforcement, hospitals for all counties</i>  <i>Banner item on website for survey</i>

**Mid Florida Homeless Coalition, Inc., CoC Ending Homelessness Stakeholder Meeting**

**Meeting Minutes:** July 26, 2019 at 9:00 a.m.

**Location:** Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL

		<p><b>Performance Committee</b></p> <p>Steve Smith reported on the July 24 meeting. All funds from the 2018-2019 DCF grants were expended by the June 30 deadline. Paula Holtsclaw provided an overview of the households served and housed over the course of the year via the Rapid Rehousing (RRH) and Homeless Prevention (HP) projects. Additional information from the Housing Locator performance was also shared. The current number of homeless households on the CoC's By Name List is 1208 as of July 15, 2019. Volunteers will begin contacting those on the list beginning in August to ascertain whether or not the people remain homeless or if they've moved into housing. Regular contact with the people on the list is needed to maintain an accurate count.</p> <p>Paula also reported that this year's HUD CoC Notice of Funding Availability (NOFA) outlines the points available based on the CoC's performance measures. Paula presented the data from the last two System Performance Reports to give the CoC an idea of where we might score.</p> <p>The Performance Cards, including the System Performance Measures report, are available on MFHC's website in the Library/Continuum of Care Meetings/July 24, 2019/Performance Cards.</p>	
--	--	--	--

IV.	Strategic Plan	<p><b>Review of Governing Board Charter</b> At last month’s CoC meeting, the Governing Board suggested that the requirement that they maintain a maximum of 13 Board members be changed to a minimum of 13 members. Discussion on the viability of maintaining 13 members followed, and this change will be brought to the Governing Board next month for a vote. CoC Committees were also discussed, and it was agreed there would be no changes at this time.</p> <p>FY2019 CoC HUD NOFA Competition Public Announcement - Barbara Wheeler reported on the new grant application for HUD CoC Competition. She reported on the ways that information is normally disbursed: website, Facebook, and the CoC distribution list. It was decided that a public notice in newspapers was not necessary.</p> <p>FY2019 CoC HUD NOFA Competition Priorities - Barbara explained that priorities for funding projects need to be addressed. CoCs cannot receive grants for new projects, other than through reallocation, unless the CoC competitively ranks projects based on how they improve system performance as outlined in Section VII.B.1 of this NOFA. Bonus projects can be put at risk if programs are ranked based on their program type rather than the scoring. Discussion followed.</p> <p><b>Motion:</b> A motion was made to rank based on objective criteria &amp; past performance. <b>Motion by:</b> Dr. Alan Holden                      <b>Second:</b> Stephen Teaster <b>Discussion:</b> Dr. Holden suggested that mandatory training be provided prior to applying; and once agencies are funded. Technical assistance is provided as requested, and monitoring by the CoC is required of all HUD projects. <b>Roll Call Vote:</b> Unanimous Approval</p> <p>In addition to priorities for funding projects, Barbara reported that the Governing Board needed to decide where HMIS and Coordinated Access would be ranked. She noted that without either one, there could be no additional projects.</p> <p><b>Motion:</b> A motion was made to rank HMIS and Coordinated Access System in Tier One. <b>Motion by:</b> Melissa Simmes                      <b>Second:</b> Steve Smith <b>Approved:</b> Unanimously</p>	
-----	----------------	---	--

**Mid Florida Homeless Coalition, Inc., CoC Ending Homelessness Stakeholder Meeting**

**Meeting Minutes:** July 26, 2019 at 9:00 a.m.

**Location:** Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL

VI.	MFHC Lead Agency Update	<p>FY2019 CoC HUD NOFA Competition Discussion</p> <p>Barbara presented the timeline for the HUD CoC Program Competition:</p> <p>8/9/19 – Letter of Intent to apply must be received by MFHC 8/23/19 – Project application deadline 8/29/19 – Review, Score, Rank 9/13/19 – Notify Project applicants of acceptance/ranking 9/25/19 – Post on website all parts of the Application 9/30/19 – FY2019 CoC Program Competition Application deadline.</p> <p>Barbara briefly explained Pro Rata Need (PPRN), and the amount of funding available to our CoC based on the PPRN. We are eligible for up to \$197,013 in CoC Bonus, as well as \$118,221 in DV Bonus if applied for. As Bonus Projects are approved and submitted for renewal, our future bonus project funding increases, as does the CoC Planning Grant.</p> <p>Renewal projects may only request funding equal to their previous year. They could apply for additional funding under a new project.</p> <p>Barbara reported that providing flexibility for housing first with service participation requirements is not considered a restriction but rather an expectation, as long as those requirements are reasonable case management services. Barbara indicated that PSH projects could receive a bonus of at least one point with an executed MOU between the applying agency and organizations providing employment assistance such as Career Source or Goodwill.</p> <p>On our website there will be some additional information for applicants. In addition to the application on <i>e-snaps</i>, there will be a supplemental application. A workshop to help with <i>e-snaps</i> could be offered if this is the need.</p> <p>Lake County Homeless Workshop – Barbara reported that the conversation continues in Lake County about the need for an emergency shelter. Lt. Chris of The Salvation Army of Lake &amp; Sumter Counties met with her this week, and assured her that the idea isn't to just warehouse people, it is to get them into housing. Barbara made it clear that additional funding to house those going through an emergency shelter would be needed to make the program successful. As the discussion continues, the CoC needs to be able to</p>	
-----	-------------------------	---	--

**Mid Florida Homeless Coalition, Inc., CoC Ending Homelessness Stakeholder Meeting**

**Meeting Minutes:** July 26, 2019 at 9:00 a.m.

**Location:** Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL

		help decide the priorities - families, individuals, chronically homeless. The City of Leesburg indicated that any funding from them would be for serving the chronically homeless.	
VIII.	Next Meeting Date	Next meeting will be held on August 23, 2019 at Florida Department of Health – Sumter County, 415 E Noble Ave, Bushnell, FL at 9a.m.	
IX.	Adjourn	The meeting was adjourned by consensus at approximately 11:00 a.m.	

Respectfully submitted by: Paula Holtsclaw

Robert Morin, Chair \_\_\_\_\_

DRAFT