

# Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: August 12, 2019

Location: Mid Florida Homeless Coalition, 104 E Dampier St., Inverness, FL 34450

Presiding: Melissa Simmes

Agenda Item		Discussion & Actions Taken	Follow-up Action
I.	Welcome and Introductions	Meeting was called to order at 10:00 a.m. All parties introduced themselves, including those on GoToMeeting.	
II.	Minutes	<p><b>Motion:</b> A motion was made to approve the July 15, 2019 minutes.  <b>Motion by:</b> Barbara Venditto <b>Seconded by:</b> Joyce White  <b>Discussion Called.</b> No Discussion  <b>Approved:</b> Unanimously</p>	
III.	MFIN Policy Review	<p>Paula Holtsclaw reviewed the documents that were sent out via email to the committee. Paula requested the Committee approve the “No Changes” policies (201, 201.1, 201.2, 205, 301, 401, 401.1, 403.2, 501, 501.1, 501.3, 501.4, 501.5, 501.6, 601.1, 601.2, 601.4, 602, and 701) and all the following policies as a consent agenda.</p> <p><b>Motion:</b> A motion was made to accept the policies as is.  <b>Motion by:</b> Barbara Venditto <b>Seconded by:</b> Melissa Simmes  <b>Approved:</b> Unanimously</p> <p>Paula H. reviewed the changes to policies that had “Recommended Changes” (203, 204, 206, 402, 403, 403.1, 501.2, 601, 601.3, 602.1, 602.2, and 602.3).</p> <p><b>Motion:</b> A motion was made to accept the policies with the recommended changes.  <b>Motion by:</b> Melissa Simmes <b>Seconded by:</b> Beverly Isabelle  <b>Discussion Called.</b>  <b>Approved:</b> Unanimously</p> <p>Paula H. reviewed New Policy 601.5 Data Collection for Grant Funded Projects. Barbara Wheeler clarified that documentation needs to be required for agencies that have grant funding from the CoC.</p> <p><b>Motion:</b> A motion was made to change policy that was presented last month to “require” for those receiving funds through the CoC.  <b>Motion by:</b> Stacy Leach <b>Seconded by:</b> Barbara Venditto  <b>Discussion Called.</b> Discussion was held.  <b>Approved:</b> Unanimously</p>	<p><i>Paula H. to report on new name for the report that is formerly known as the “AHAR” (Annual Homeless Assessment Report) on policy 602.2, once that information is released.</i></p>

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IV.	Old Business	<ul style="list-style-type: none"> <li>• Melissa S. gave an update on the feedback from the Governing Board on the survey results-prioritization. Tomi Steinruck reported there was an influx of responses since the Board Meeting, and the results are still consistent with previous results. Barbara W. reminded everyone about the HUD priorities of Veterans and Chronically Homeless, and that those need to be the top priorities before the CoC recommendations are voted on. Melissa S. also clarified that the survey was used to help clarify for a tie of those potential referrals once all HUD priorities were met. Barbara W. and Tomi S. announced that they would develop a clarification of the results. Melissa S. requested to have the results by the next meeting.</li> <li>• Tomi S. reported that she is behind on the development of the Review Tool. Melissa S. asked for status, and Tomi reported that the participant piece is completed. An updated timeline will be presented at the next meeting.</li> </ul>	<p><i>Tomi S. &amp; Barbara W. to work on having clarified results from surveys for prioritization.</i></p> <p><i>Tomi S. to update and report on timeline.</i></p>
V.	Referral Cards	<p>Paula H. reported on the referral status from July 1, 2019- July 31, 2019. Barbara W. announced that LifeStream will no longer be handling the Rapid Rehousing program in Lake &amp; Sumter County and that St. Vincent DePaul Cares will be the new provider. Paula H. reported on a new referral slide regarding actual VISPDATS and SPDATS that are occurring and not just the referrals that are being made. Kristy Lindke reported on the assessments that are currently being done at the Sumter County jail. Paula H. spoke about assessments being done at the hospitals as well.</p>	
VI.	Other Business	<p>Joyce W. reports on Ian De Jong's opinion on the SPDAT, that while it is preferred, it is not a necessary tool to refer to Rapid Rehousing. Kristy L. made the recommendation to only use the SPDAT for those who score for Permanent Supportive Housing, moving forward. That those who scored for Rapid Rehousing could be referred based upon that score alone, and that the Case Managers could utilize the SPDAT as a case management tool. Kristy stressed the importance of continuing to do the SPDATS for those who score high enough for PSH to clarify their qualifications.</p> <p><b>Motion:</b> A motion was made to only use the SPDAT when someone scores high enough to need more than Rapid Re-housing.</p> <p><b>Motion by:</b> Barbara V. <b>Seconded by:</b> Joyce W. No opposition, voted unanimously with a clarification</p> <p><b>Approved:</b> Unanimously</p>	
VII.	Announcements	<p>Barbara provided an update on the HUD NOFA Timeframe.</p>	
VIII.	Next Meeting	<p>The next meeting will be Monday, September 9, 2019, 10:00 a.m. – 12:00 p.m., at Mid Florida Homeless Coalition, 104 E Dampier St., Inverness, FL 34450</p>	
IX.	Adjournment	<p><b>Motion:</b> A motion was made to adjourn the meeting at approximately 11:03 a.m.</p> <p><b>Motion by:</b> Amber Tucker <b>Seconded by:</b> Stacy Leach</p> <p><b>Approved:</b> Unanimously</p>	

Respectfully submitted by: Kristy Lindke

Melissa Simmes, Chair \_\_\_\_\_