

**Mid Florida Homeless Coalition, Inc.
Performance Committee**

Meeting Minutes: January 23, 2020 at 1:30 p.m.
Presiding: Steve Smith

Location: Mid Florida Homeless Coalition, 106 E Dampier St., Inverness, FL
Staff: Barbara Wheeler & Paula Holtsclaw

Prepared by: Paula Holtsclaw Steve Smith, Chair _____

Agenda Items	Discussions & Actions Taken	Follow Up Needed
I. Call to Order & Welcome	Steve Smith called the meeting to order at approximately 1:30 p.m., everyone was welcomed and self-introductions were made.	
II. Approval of Minutes	Motion: A motion was made to approve the December 10, 2019 minutes as presented. Motion: Sheri Goodwin Second: Steve Smith PASSED Unanimously	
III. Review the Show Me the Money and Performance Cards	Show Me The Money – Paula reported out on the spending of the DCF Grants. Edi Erb from St. Vincent de Paul CARES provided details on their spend down plan. Spending will continued to be monitored monthly. Performance Cards Review – Paula provided information on the performance of programs from the beginning of the last grant cycle through December 2019. The By Name List numbers were shared reflecting the changes between October 2018 and now.	
IV. Monitoring	Tomi Steinruck reported on the progress of monitoring. Visits to agencies are scheduled in the coming weeks. Desk monitoring is continuing to ensure that documentation for case management is being provided before reimbursement.	
Next Meeting	The next meeting was scheduled for March 26, 2020 at 1:30 p.m.	
V. Adjourn	The meeting was adjourned at approximately 2:30 a.m.	