

**Mid Florida Homeless Coalition, Inc.
Performance Committee**

Meeting Minutes: April 23, 2020 at 1:30 p.m.
Presiding: Steve Smith

Location: Virtual Meeting

Staff: Barbara Wheeler & Paula Holtsclaw

| Agenda Items | Discussions & Actions Taken | Follow Up |
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| I. Call to Order & Welcome | Steve Smith called the meeting to order at approximately 1:30 p.m., everyone was welcomed and self-introductions were made. | |
| II. Approval of Minutes | <p>Motion: A motion was made to approve the Performance Committee Meeting minutes of March 26, 2020</p> <p>Motion by: Shannon Sokolowski Second: Steve Smith</p> <p>Approved by: Unanimously</p> | |
| III. Reports | <p>Show Me The Money Report</p> <p>Barbara reported that since the last Performance Committee Meeting, the State has indicated that there would be an opportunity to move funds from one category to another within the Emergency Solutions Grant. In addition, St. Vincent de Paul of South Pinellas (SVDP-SP) re-evaluated their spending plan after their March invoice. Based on needs in the community due to COVID-19, Mid Florida Homeless Coalition, Inc. made the following recommendation to the Governing Board. Reallocate an additional \$5,000 from Rapid Rehousing to Shelter. In addition, MFHC further recommended that of the previous \$35,000 reallocated from SVDP-SP that only \$25,000 be allocated to United Way of Citrus County and that the remaining \$10,000 be used for Emergency Shelter via motels. Finally, \$16,500 to be moved from Rapid Rehousing to Street Outreach. The Governing Board approved unanimously.</p> <p>This explains why some of the grant categories are currently not at the 75% spend down rate.</p> <p>Show Me The Money – Paula reported out on the spending of the DCF Grants.</p> <ul style="list-style-type: none"> • TANF – all organizations are a bit behind on this spending. Paula reported that due to the moratoriums on evictions, many landlords are not providing 3-day notices, which may be an issue in spending the funding on rental assistance. • Challenge & Emergency Solutions Grants – MFHC staff are in conversation with sub-grantees and believe all funds will be spent down. <p>Performance Slides</p> <p>Challenge & ESG - Of those housed in the first quarter of the year, all met the goal of being housed within 30 days of enrollment. Of those who were exited from the housing programs, the goal of at 80% are to move into Permanent Housing was met.</p> | |

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| | <p>The Housing Locator has clearly gone above the monthly deliverables. Paula and Barbara reported that the numbers reported on Coordinated Access for February and March have not been reported accurately. We are in the process of updating our procedures to ensure the information is being recorded and reported correctly in the future.</p> <p>The MFHC staff have been making calls to people on the By Name List, and it resulted in a slight decline in March.</p> | | | |
| <p>IV. Monitoring</p> | <p>Tomi reported that she has not been able to complete desk audits as scheduled. She has been reviewing documents uploaded to HMIS and reviewing data entered into HMIS. In addition, she has been staffing calls with both SVDP-SP and United Way of Citrus County, and providing mini trainings along the way.</p> <p>Barbara inquired of Shannon Sokolowski has this is being done in the DV world. She explained that the monitors send a list of items needed, and grantees have to collect, scan and email documents to the monitoring organization. Discussion are held virtually.</p> | | | |
| <p>V. 2020-2021 Grant Allocation</p> | <p>Barbara presented the Challenge and Emergency Solutions Grant breakdown for 2020-2021. The only change from FY2020 was \$40,000 being moved from SVDP’s rapid rehousing to MFHC’s Street Outreach program.</p> <table border="0" style="width: 100%;"> <tr> <td style="vertical-align: top; width: 50%;"> <p>Emergency Solutions Grant</p> <p>RRH</p> <p>United Way CC – \$44,624.50 SVDP CARES - \$156,955.50</p> <p>Street Outreach</p> <p>MFHC - \$40,000.00</p> <p>HMIS</p> <p>MFHC - \$2,750.00</p> <p>Administration</p> <p>United Way Citrus County - \$446.25 SVDP CARES - \$1,969.55 MFHC - \$10,434.20 Grand Total - \$257,000.00</p> </td> <td style="vertical-align: top; width: 50%;"> <p>Challenge Grant</p> <p>Housing Need</p> <p>Dawn Center - \$8,061.26 United Way Citrus County - \$19,719.89 MFHC - \$2,500.00 SVDP CARES - \$28,878.53</p> <p>Program Need – Coordinated Access</p> <p>MFHC - \$10,000.00</p> <p>Services Need – Housing Locator</p> <p>MFHC - \$40,320.32</p> <p>Administration</p> <p>MFHC - \$7,876.68 SVDP CARES - \$1,643.32 Grand Total - \$119,000.00</p> </td> </tr> </table> | <p>Emergency Solutions Grant</p> <p>RRH</p> <p>United Way CC – \$44,624.50 SVDP CARES - \$156,955.50</p> <p>Street Outreach</p> <p>MFHC - \$40,000.00</p> <p>HMIS</p> <p>MFHC - \$2,750.00</p> <p>Administration</p> <p>United Way Citrus County - \$446.25 SVDP CARES - \$1,969.55 MFHC - \$10,434.20 Grand Total - \$257,000.00</p> | <p>Challenge Grant</p> <p>Housing Need</p> <p>Dawn Center - \$8,061.26 United Way Citrus County - \$19,719.89 MFHC - \$2,500.00 SVDP CARES - \$28,878.53</p> <p>Program Need – Coordinated Access</p> <p>MFHC - \$10,000.00</p> <p>Services Need – Housing Locator</p> <p>MFHC - \$40,320.32</p> <p>Administration</p> <p>MFHC - \$7,876.68 SVDP CARES - \$1,643.32 Grand Total - \$119,000.00</p> | |
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