

**Mid Florida Homeless Coalition, Inc.
Performance Committee**

Meeting Minutes: June 3 2020 at 1:30 p.m.

Location: Virtual Meeting

Presiding: Steve Smith

Staff: Barbara Wheeler, Paula Holtsclaw, Tomi Steinruck

Agenda Items	Discussions & Actions Taken	Follow Up
I. Call to Order & Welcome	Steve Smith called the meeting to order at approximately 1:30 p.m., everyone was welcomed and self-introductions were made.	
II. Approval of Minutes	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of April 23, 2020. Motion by: Sheri Goodwin Second: Veda Ramirez Approved by: Unanimously</p>	
III. Reports	<p>Show Me The Money Report Paula Holtsclaw presented the Show Me The Money Report ending April 30. Barbara Wheeler provided explanations on how the dollars have been reallocated to ensure that funding will be spent down.</p> <p>Performance Slides Challenge & ESG – Of those housed by SVDP Cares since January 1, only 60% met the goal of housing within 30 days of enrollment. United Way of Citrus County housed 66.67% within the 30 day goal. The goal of rapid rehousing is 80% exit to permanent housing. Exits to permanent housing is at 62.5% for households served by SVDP Cares.</p> <p>The Housing Locator has clearly gone above the monthly deliverables. Paula and Barbara reported that the numbers reported on Coordinated Access for February and March have not been reported accurately. We are in the process of updating our procedures to ensure the information is being recorded and reported correctly in the future.</p> <p>The MFHC staff have been making calls to people on the By Name List, and it resulted in a slight decline in March.</p>	
IV. Monitoring	<p>Tomi reported that she has been conducting desk monitoring through HMIS. Reviews of case notes, services, etc. She recently spent a half day at SVDP Cares to provide Technical Assistance and Training.</p> <p>Through monitoring it was determined that Coordinated Access System training needs to be done. This is going to be held hopefully next week for all current and potential sub-grantees.</p>	
V. Case Staffing	<p>Greg Williams of SVDP Cares presented households who they felt needed assistance beyond \$10,000.</p> <p>First household, her spouse is leaving, and she may need to go to an assisted living facility (ALF). No recommendation was made at this time.</p>	

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	<p>Second household is a mother with two children. They are on the section 8 waiting list. The mother is trying to get a job. Currently \$6,451.21 has been spent on this household. No recommendation was made at this time.</p> <p>Third household has been in the program since June of last year. Participant was working prior to COVID-19, \$9,633 has been spent. Current rent is \$700 in Inglis. The participant does not have transportation, and it is hard to find a job in Inglis. The participant is looking for a job in Crystal River. Recommend \$3,000 to potentially rehouse the client in Crystal River.</p> <p>Motion: A motion was made to approve the third household for up to an additional \$3,000 in rehousing funds. Motion by: Steve Smith Seconded by: Sheri Goodwin Discussion: Approved by: Unanimously</p>	
VI. ESG-CV Grant Update	Barbara provided an update on the status of ESG-CV funding. The State has distributed the document the CoC's must complete in order to be eligible for any of the ESG-CV funding. MFHC is planning a training to advise potential applicants of the requirements for this grant.	
VII. HUD Reports	Paula reported the numbers for the 2020 Point in Time Count is 703 for the entire CoC. The Housing Inventory Count is approximately two-thirds complete. Both reports are due to HUD by the end of June. The Longitudinal System Analysis (LSA) report is still in our vendor's hands. She continues to work on data to keep things cleaned up.	
Next Meeting	The next meeting is scheduled for June 25, 2020 at 1:30 p.m.	
VIII. Adjourn	The meeting was adjourned at approximately 2:30 p.m.	

Prepared by: Barbara Wheeler Steve Smith, Chair: _____