

Mid Florida Homeless Coalition, Inc., Governing Board & CoC Ending Homelessness Stakeholder Meeting

Meeting Minutes: May 22, 2020 at 9:00 a.m. Location: Virtual Meeting via GoToMeeting or Call-in Feature

Officers in Attendance:	<input checked="" type="checkbox"/>	Robert Morin, Commissioner, City of Eustis, Chair	<input checked="" type="checkbox"/>	Melissa Simmes, Advent Health Waterman, Vice Chair (GTM)
Directors in Attendance:	<input type="checkbox"/>	Veda Ramirez – Hernando County Health & Human Services	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	Stephen Teaster – Office of the Criminal Conflict & Civil Rights Counsel	<input type="checkbox"/>	Jessica Peters – Hernando County Advocate
	<input checked="" type="checkbox"/>	Steve Smith – Lake County	<input checked="" type="checkbox"/>	Barbara Venditto – Dawn Center (GTM)
	<input checked="" type="checkbox"/>	Sheri Goodwin – LSF Network	<input checked="" type="checkbox"/>	Paula Anspach – (GTM)
	<input type="checkbox"/>	Cara Meeks – WellCare (GTM)	<input checked="" type="checkbox"/>	Shay Razaire – Alan Madden Foundation (GTM)
Staff:	<input checked="" type="checkbox"/>	Barbara Wheeler, Executive Director	<input checked="" type="checkbox"/>	Paula Holtsclaw, HMIS Administrator
	<input checked="" type="checkbox"/>	Tomi Steinruck, Operations Manager	<input type="checkbox"/>	
Presiding:		Robert Morin		

Agenda Items		Discussion & Actions Taken	Follow-up
I.	Call to Order, Welcome and Introductions	Robert Morin called the meeting to order at approximately 9:00 a.m. A roll call of Governing Board members was completed by Paula Holtsclaw, and others attending via phone introduced themselves.	
II.	Approval of Minutes	<p>April 24, 2020 Governing Board & CoC Ending Homelessness Minutes were reviewed.</p> <p>Motion: A motion was made to approve the April 24, 2020 as presented</p> <p>Motion By: Steve Smith Seconded By: Barbara Venditto</p> <p>Discussion:</p> <p>Approved: Unanimously</p>	
III.	Standing Committee Reports	<p>Coordinated Access System</p> <p>Melissa Simmes reported on the recent Coordinated Access Committee meeting. The committee discussed the lock boxes that will be used for the Participant Evaluations. These boxes will be placed at all points of the Coordinate Access process. Discussion was also had about changing priorities based on COVID-19.</p> <p>Motion: A motion was made to adopt priorities based on the Centers for Disease Control's guidelines to make those most vulnerable as the highest priorities for referral with the understanding that the VI-SPDAT/SDPAT scores will be taken into consideration as well.</p> <p>Motion By: Melissa Simmes on behalf of the CAS Committee Seconded By: Shay Razaire</p> <p>Discussion: N/A</p>	

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		<p>Approved: Unanimously Veterans Committee Stephen Teaster reported that the CoC's By Name List required formatting updates in order to follow guidelines by the United States Interagency Council on Homelessness (USICH) in order to establish whether or not we are meeting the benchmarks set by that agency in order to declare our CoC has ended homelessness. Paula Holtsclaw is working on those updates and data collection and once complete, a meeting of the Veterans Committee will be set to discuss the results.</p> <p>Performance Committee Steve Smith reported that the committee had not met yet this month. Paula Holtsclaw presented the Show Me the Money slides for grant expenditures, and the up-to-date By Name List numbers of homeless in the CoC.</p> <p>Steve reported that People Helping People of Hernando County was interested in taking over the TANF Homeless Prevention Grant for Hernando County for the 2020-2021 grant year. Motion: A motion was made to approve the allocation of the TANF HPG for 2020-2021 as presented. Motion By: Steve Smith on behalf of the Performance Committee Seconded By: Paula Anspach Discussion: Barbara provided an explanation as to why there is a change. When the grant cycle began, there was no applicant in Hernando County for TANF funds, so MFHC applied. It was the hope of MFHC that another agency would offer to be a sub-grantee for these funds. Approved: Unanimously</p> <p>Planning Committee Melissa Simmes reported on the first virtual Planning Committee meeting that was held on May 21st. The Planning Committee is comprised of four members of the governing board, four members from the community, and the Executive Director of MFHC. ESG-CV funding needs were discussed – ESG-CV funding is available for HMIS, Shelter, Outreach, Rapid Rehousing, and Homeless Prevention. Each program type was reviewed and suggestions were made to plan to ask for at least \$1.3 million in funding. \$10,000 in HMIS, \$270,576.86 in Shelter, \$128,372.14 Outreach, \$642,450 in Rapid Rehousing and 248,601 in Homeless Prevention.</p>	
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		<p>Barbara reported that the State does not want to use any formula to allocate funding to each CoC. Instead they are creating a form that we will need to complete outlining what we feel we need from these dollars and our justification for this need. Once we get the form from the State, we will know if we need further guidance from the Planning Committee. \$1.3 million is not being asked for Mid Florida Homeless Coalition, it is being asked for the entire CoC to be spent over two years. There will be a training session and application process once we know what our allocation or award will be. Barbara doesn't know what the deadline would be to have the dollars spent as this information hasn't been provided. Barbara indicated that if the end would be 2023, we might want to increase the amount for Outreach to cover that length of time.</p>	
	MFHC Lead Agency Update	<ul style="list-style-type: none">● Current Funding & Waivers - A training session was held for those organizations that hold CoC dollars to apply for waivers. The State has submitted their waivers that became effective May 7, 2020.● Lake County, which has CARES Act CDBG dollars, is working on a plan for spending those dollars.● The Governor's moratorium on evictions will be ending on June 2. It is unclear what will happen next at that point.● COVID-19 - Disaster - 24 pallets of snack boxes were sent to Citrus County, and not knowing that they were meant for MFHC, the Food Bank dispersed those boxes. MFHC was able to get another 24 pallets of snack boxes and these are being dispersed around all four counties to those who assist those experiencing homelessness. The boxes contain easy to eat food items including juice, breakfast bars, nuts, Chef Boy-R-Dee, chili etc. A moving company donated services to deliver pallets to LifeStream, Forward Paths and Come As You Are Ministry. Reports are due to the State on the amount of food being handed out to the homeless. IKEA made a donation to the State and we received sheets, blankets, pillows, lightbulbs and power strips. We didn't get the quantity we requested but we are working out an equitable distribution for what was received.● COVID-19 Update -Updates by County (virtual meetings have been taking place).● Citrus – Information about upcoming ESG-CV dollars was presented, as well as the possibility of a large food donation coming to the community for the literally homeless.	

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		<ul style="list-style-type: none">● Hernando – There is much interest in Hernando County for the upcoming ESG-CV dollars. United Way of Hernando County donated 300 rolls of toilet paper, masks, and hand sanitizer to MFHC for outreach uses. Career Source has a non-custodial child support program for those individuals who are unable to pay their child support due to COVID-19 and have subsequent issues related to not paying their child support. ● Lake County – Agencies listed on 2-1-1 were encouraged to ensure that their information is up-to-date to ensure good referrals for programs, but also to take information off if funding is no longer available. 4,188 calls were made to 2-1-1 for housing & shelter assistance in the last month; United Way of Lake & Sumter Counties had 250 applications for COVID-19 assistance and had to close the application site in order to process what was received. They’ve since re-opened their program, and have had an additional 65 applications. Lake EOC donated hand sanitizer, masks and gloves to the CoC. ● Funding:<ul style="list-style-type: none">○ State Housing Initiative Partnership Program (SHIP)○ Emergency Food and Shelter Program (EF&SP) - \$200 million was awarded to EF&SP in the CARES Act.○ Community Service Block Grants - \$1 billion in COVID-related supplemental funding was awarded.	
IV.	Membership Input	<p>Greg Williams reported that St. Vincent de Paul South Pinellas SSVF program received \$2 million for veterans who need housing and utility assistance; income eligibility requirements and active duty time is still in effect. If eligible veterans are living on the streets, they are eligible for motel stays. Veterans can also call 2-1-1 to be referred.</p> <p>Robert Morin reported Eustis city commission has applied for USDA’s farm to market program, and 3 truckloads of food will be received for those in need. It should be received around June 4. Robert asked Barbara to address information about non-profit boards. Barbara reported that at the last MFHC Board meeting she presented an opportunity to merge the current Governing Board with the MFHC Board. The executive Board of the merged Boards would become the Governing Board. In the future there will be a meeting to go over the details and how that affects the CoC. Robert asked Shannon Sokolowski about her thoughts, and she is very much in favor of this merger. Members have been recruited with the hopes that this would come to pass.</p>	

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VIII.	Next Meeting Date	Next meeting will be held on June 26, 2020, at 9:00 a.m.	
IX.	Adjourn	The meeting was adjourned by consensus at approximately 11:10 a.m.	

Respectfully submitted by: Paula Holtsclaw

Robert Morin, Chair _____