

**Mid Florida Homeless Coalition, Inc.  
Performance Committee**

**Meeting Minutes:** June 25, 2020 at 1:30 p.m.  
**Presiding:** Steve Smith

**Location:** Virtual Meeting

**Staff:** Barbara Wheeler, Paula Holtsclaw, Tomi Steinruck

Agenda Items	Discussions & Actions Taken	Follow Up
I. Call to Order & Welcome	Steve Smith called the meeting to order at approximately 1:30 p.m., everyone was welcomed and self-introductions were made.	
II. Approval of Minutes	<p><b>Motion:</b> A motion was made to approve the Performance Committee Meeting minutes of June 6, 2020.</p> <p><b>Motion by:</b> Stephanie Glass      <b>Second:</b> Heather Roberson</p> <p><b>Approved by:</b> Unanimously</p>	
III. Reports	<p><b>Show Me the Money Report</b></p> <p>Paula reviewed the spending through the end of May. All agencies met their deliverables. MFHC has been in touch with all sub-grantees and either funds have been spent or there is a plan in place to get them spent.</p> <p><b>Performance Slides</b></p> <p>Challenge &amp; ESG – information from January through May of 2020. Organizations have not been able to meet the Housed within 30 days. Tomi reported that part of this is due to COVID. We have also heard that as leases are coming up for renewal some landlords, especially in Lake County are increasing the lease amount. Challenging time to find housing that is affordable for low incomes.</p> <p>Based on the information provided, Measure 7a1 is not being met by St. Vincent de Paul, and Paula reported at next month the full grant period will be reported so this measure can be reviewed overall.</p>	
IV. Monitoring	<p>Tomi reported that she has been desk monitoring through HMIS – case notes, services, etc. She will be scheduling on-site monitoring including Level 2 background checks. The actual background checks must be in hand for Tomi to review in person, not just a statement indicating they’ve been done.</p> <p>Tomi reported she has provided a number of trainings this month as well.</p> <ul style="list-style-type: none"> <li>• CoC Coordinated Access System training which is now required before they can be trained to do VI-SPDAT.</li> <li>• MFHC did On Boarding for sub-grantees. This was a thorough three-hour training.</li> <li>• MFHC held a ESG-CV training to provide information on how Emergency Solution Grant programs have to be operated.</li> </ul>	

**Mid Florida Homeless Coalition, Inc.  
Performance Committee**

V. 2020-2021 Grant Allocation	Barbara gave an update on the ESG-CV application. Continuums of Care are waiting for a decision by the Office on Homelessness.	
VI. Additional Data	Paula reported the Point in Time (PIT) Count information. Data has not yet been submitted, however the numbers are set. The CoC counted a total of 703 homeless persons on January 28, 2020. In addition to the PIT Count, a Housing Inventory Count is also completed effective January 28, 2020. We have 608 beds dedicated to the homeless or formerly homeless. There was a drop in rapid rehousing beds, but a significant increase in permanent supportive housing beds due to new VASH vouchers received by Citrus and Hernando Counties.	
Next Meeting	Steve would like to change the meeting time to 9:00 a.m. on some day of the month. Paula will be conducting a survey to determine the day of the month and how often to meet.	
VII. Adjourn	The meeting was adjourned at approximately 2:06 p.m.	

Prepared by: Barbara Wheeler

Steve Smith, Chair: \_\_\_\_\_

DRAFT