

**Mid Florida Homeless Coalition, Inc., Board Meeting**

**Meeting Minutes:** July 24, 2020 at 9:30 a.m. **Location:** Coleman Enrichment Center, 4606 Lime St. Coleman & Virtually at GoToMeeting

Officers in attendance:	—	Gloria Boone, President	—	B.E. Thompson, Vice-President (GTM)
	—	Sandy Stokes, Secretary – Treasurer	—	Shannon Sokolowski, Immediate Past President (GTM)
Directors in Attendance:	—	Jared Tanner	—	Veda Ramirez (GTM)
	—	Kim Ducharme Levensohn	—	Timothy McCormack (GTM)
	—	Robert Morin, (GTM)	—	Melissa Simmes (GTM)
	—	Stephen Teaster	—	Jessica Peters – Hernando County Advocate
	—	Steve Smith	—	Barbara Venditto – Dawn Center
	—	Sheri Goodwin	—	Paula Anspach
	—	Cara Meeks	—	Shay Razaire – Alan Madden Foundation

Staff in Attendance: — Barbara Wheeler, Executive Director — Paula Holtsclaw, System Administrator

Presiding		Gloria Boone	
Agenda Items		Discussion & Actions Taken	Follow-up
1.	Call to Order	<p>The meeting was called to order at approximately 9:32 by Gloria Boone.</p> <p>A roll call of the MFHC Board and Governing Board members was completed by Paula Holtsclaw.</p> <p>Approval of Agenda:  <b>Motion:</b> A motion was made to approve the Agenda as presented.  <b>Motion By:</b> B.E. Thompson                      <b>Seconded By:</b> Shannon Sokolowski  <b>Discussion:</b> None  <b>Approved:</b> Unanimously</p>	
2.	Welcome & Self-Introductions	All Board Members were welcomed and self-introduction were made.	
3.	<p>Regular Business</p> <p>Approval of Minutes:</p> <p>Financial Report:</p>	<p><b>Motion:</b> A motion was made to approve the June 19, 2020 minutes as presented  <b>Motion By:</b> B.E. Thompson                      <b>Seconded By:</b> Barbara Venditto  <b>Discussion:</b> None  <b>Approved:</b> Unanimously</p> <p>Barbara Wheeler reported that all DCF grants were spent down by June 30, 2020. One of the challenges throughout the year was working with the new sub-grantee SVDP Cares. It took them much longer than anticipated time to get the program up and running, and then COVID-19 hit which created additional struggles. We are thankful that we were able to reallocate funding to other sub-grantees. Due to lack of referrals for this funding at the end of the grant year, MFHC had</p>	

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	<p>to reallocate TANF funds for Hernando to United Way of Citrus County for Citrus. People Helping People has signed a contract with MFHC to take over the TANF Homeless Prevention Grant funding for Hernando County. This is one of the CoCs goals in its strategic plan.</p> <p>All sub-grantees have signed their contracts for the new fiscal year, an Onboarding meeting was held in June and we hope things go smoother this year.</p> <p>Barbara presented the Show Me the Money report and MFHC Financial Reports. Barbara reported that the finance manager prepares a report monthly that explains the differences between actual expenses and budgeted expenses. These reports will normally be a part of the Consent Agenda going forward and will be made available a week in advance. Unless there are questions, the items will be approved at one time. A revised budget is being worked on as there are changes to some of the expected income and expenses and it will be provided as soon as possible.</p> <p>Barbara reported that on June 30, 2020, LSF provided an amendment to give us additional funds in the amount of \$27,000. After reporting to LSF that MFHC would not be able to spend the full amount down by June 30, 2020, LSF sent a letter indicating that there would be no repercussions. The amendment was signed and additional funds were received.</p> <p>Barbara provided an update on the ESG-CV application. MFHC requested \$1.8 million to be spent over two years. When we didn't hear from the Office on Homelessness, we prepared an application to send out to members without knowing the amount we were being awarded. We finally received a response from the Office on Homelessness, \$697,000 to be spent by June 30, 2022, however, we are being encouraged to spend the dollars by June 30, 2021 to give us better chances of receiving some of the \$65M ESG-CV dollars. Due to time involved for the application and contract process, we will likely not be under contract until October 1, 2020.</p> <p>It will be a challenge to get these dollars spent by June 30, 2021 if we don't have additional community partners stepping up and applying.</p> <p><b>Motion:</b> A motion was made to approve the financial statements as stated. <b>Motion By:</b> Kim Levensohn <b>Seconded By:</b> Sheri Goodwin <b>Discussion:</b> None <b>Approved:</b> Unanimously</p>	
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		Governance Charter are being worked on at the same time, and will be very similar – some of the language has to be changed for HUD requirements like the name of the organization for HUD is actually FL520 Citrus, Hernando, Lake and Sumter Counties.	
5.	Next Meeting	The next meeting is scheduled for August 28, 2020.	
6.	Adjourn	<b>Motion:</b> A motion was made to adjourn at approximately 10:51 a.m. <b>Motion By:</b> Steve Smith <b>Seconded By:</b> Paula Anspach <b>Approved:</b> Unanimously	

Respectfully submitted by: Paula Holtsclaw

Gloria Boone, President \_\_\_\_\_