

# Mid Florida Homeless Coalition, Inc., Governing Board Meeting

Meeting Minutes: August 28, 2020 at 10:15 a.m.

Location: Virtual Meeting via GoToMeeting or Call-in Feature

<i>Officers:</i>	X	Gloria Boone, Lake Community Action Agency, President	X	B.E. Thompson, LifeStream Behavioral Center, Vice-President
	X	Shannon Sokolowski, Dawn Center of Hernando Co., Immediate Past President		Sandy Stokes, Treasurer & Secretary
<i>Board Members:</i>	X	Paula Anspach – Advocate		Kim Ducharme Levensohn, Morris Realty & Investments
	X	Sheri Goodwin – LSF Network	X	Timothy McCormack, Real Life Christian Church
	X	Cara Meeks – WellCare		Robert Morin, Commissioner, League of Cities
		Jessica Peters – Hernando County Advocate		Veda Ramirez – Hernando County Health & Human Services
	X	Shay Razaire – Alan Madden Foundation	X	Melissa Simmes, Advent Health Waterman
	X	Steve Smith, New Beginnings	X	Jared Tanner – Century 21 Alliance Realty
	X	Stephen Teaster – Office of the Criminal Conflict & Civil Rights Counsel	X	Barbara Venditto – Dawn Center
<i>Staff:</i>	X	Barbara Wheeler, Executive Director	X	Paula Holtsclaw, HMIS Administrator
	X	Tomi Steinruck, Operations Manager		

*Presiding:* Gloria Boone

Agenda Items		Discussion & Actions Taken	Follow-up
1.	Call to Order	Gloria Boone called the meeting to order at approximately 10:15 am.	
2.	Roll Call	Paula Holtsclaw conducted the roll call.	
3.	Minutes	<p>Minutes from 6/26/20 for Governing Board &amp; CoC Stakeholders meeting were presented.</p> <p><b>Motion:</b> A motion was made to approve the June 26<sup>th</sup>, corrected as necessary.</p> <p><b>Motion by:</b> B.E. Thompson      <b>Seconded by:</b> Jared Tanner</p> <p><b>Discussion:</b> It appears that some of the attendees are not listed as attending via GoToMeeting. Corrections should be made to any attendees who were not listed as attending via GTM. Barbara reported that the pdf version does not reflect well the boxes of who attended and who did not. In the future, she will change format or send via Word.</p> <p><b>Approved:</b> Unanimously.</p>	<p><i>Check attendees for June 26 meeting and correct GTM attendance as needed.</i></p>
4.	Standing Committees	<p><b><u>Coordinated Access</u></b></p> <p><b>Motion:</b> A motion was made to approve the use of the Version 3 of the VI-SPDAT for Individuals and Families, and the upcoming release for the Unaccompanied Youth.</p> <p><b>Motion by:</b> Melissa Simmes      <b>Seconded by:</b> Cara Meeks</p> <p><b>Discussion:</b> None</p> <p><b>Approved:</b> Unanimously.</p>	



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		<p><b>Motion by:</b> Sheri Goodwin      <b>Seconded by:</b> B.E. Thompson  <b>Abstain:</b> Shannon Sokolowski &amp; Barbara Venditto abstained due to a conflict of interest.  <b>Discussion:</b> None  <b>Approved:</b> Unanimously</p>	
6.	Committee Chair for CoC Meeting	Gloria Boone reported that a member of the Governing Board needs to serve as Chair of the CoC Committee. Gloria Boone offered to do this should no one else volunteers to do this at this time. Barbara reported that the Members need to vote on this, and she indicated that it would be good to present a couple of different Board Members for vote.	
7.	Governance Charter	<p>The Governance Charter was provided in advance, and Barbara reported that there are a few questions that need to answered by the Governing Board. The document is color-coded - Black is what existed as by laws and was the shell that Barbara used to create the governance charter; red came from another governance charter, blue is what came from our governance charter, purple are the most current changes Barbara made since last board meeting, and those highlighted in yellow are items for discussion.</p> <ul style="list-style-type: none"> <li>▪ Establishment of a majority – options: two-thirds, 50%+1. Consensus was two-thirds of total board membership.</li> <li>▪ Duties of office of treasurer to be removed as they are not needed</li> <li>▪ Page 6 proxy – MFHC board has agreed to accept proxies for the consent agenda items only and no other items on the agenda</li> <li>▪ Page 8 – planning committee - shall, may, or will – the consensus was to use the word “shall”</li> </ul> <p><b>Motion:</b> A motion was made to accept the Governance Charter presented along with the changes as discussed.  <b>Motion By:</b> B.E. Thompson      <b>Seconded By:</b> Jared Tanner  <b>Approved:</b> Unanimously</p>	Remove Bottom of page 4 regarding president, president elect – extra president word
8.	MFHC update	<ul style="list-style-type: none"> <li>▪ Barbara reported that MFHC Staff spent time with a HUD CoC consultant as part of a survey on how the CoC is doing with regards to response to COVID; we received an email from the consultant thanking the CoC for doing such a great job.</li> <li>▪ ESG-CV2 and CV3 information is not yet available. We have submitted to the Office on Homelessness a letter along with several other smaller CoCs on how the additional \$65M could be allocated.</li> <li>▪ After today’s meetings, our updated ESG budget will be submitted to our grant manager, but we are not expecting to be able to start spending ESG-CV dollars until October.</li> </ul>	
9.	Next Meeting	The next meeting will be held on September 25, 2020 at 10:15 a.m.	
10.	Adjourn	The Governing Board meeting was adjourned by consensus at approximately 11:21 a.m.	

Respectfully submitted by: Paula Holtsclaw

Gloria Boone, Chair \_\_\_\_\_