

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: August 10, 2020

Location: Mid Florida Homeless Coalition, 104 E Dampier St., Inverness, FL 34450

Presiding: Melissa Simmes

Agenda Item		Discussion & Actions Taken	Follow-up Action
I.	Welcome and Introductions	Meeting was called to order at approximately 10:05 a.m. All parties either introduced themselves, or were introduced, including those on GoToMeeting.	
II.	Minutes	<p>Motion: A motion was made to approve the July 13, 2020 minutes as presented. Motion by: Barbara Venditto Seconded by: Sheri Goodwin Discussion Called. No Discussion Approved: Unanimously</p>	
III.	Review of Old Business	<ul style="list-style-type: none"> Referral Cards – Paula Holtsclaw presented the slides for the month of July. Barbara Venditto wanted to clarify a discussion that had occurred regarding the possibility of Dawn Center requesting referrals without going through Coordinated Access. It was clarified the steps they were taking were not going around CAS, but instead wanting to do a thorough request to the Domestic Violence shelters to make sure all potential participants could be considered. Paula H. asked if the agencies could provide reasons as to why there was a low number of requests. Jessica Ebert explained that due to COVID 19 they had not been able to operate at their normal functionality, but they expect to be back operation during the month of August. Paula H. then reported on the By-Name-List numbers. She noted a significant increase to Sumter County numbers of literally homeless. Upcoming Review of MFIN Policies- Paula H. explained that the policies presented were only for the policies that needed to be updated, that it is not a presentation of all the current policies. Discussion occurred regarding the policy on utilization rates. Motion: To accept all reported changes to presented policies, including removing the policy regarding the utilization rates Motion by: Melissa Simmes Seconded by: Barbara Venditto Discussion Called. No Discussion Approved: Unanimously CAS Evaluation Update/CAS Survey Lock Boxes/Surveys- Tomi Steinruck reported that the emails went out to the assessment hubs across the continuum and several lockboxes have been delivered to Citrus and Lake Counties. Barbara V. will be taking her lockbox today after the meeting. Tomi S. also reported that the survey link has been emailed out to all the Coordinated Access Members and are encouraged to provide it to the participants. <ul style="list-style-type: none"> CAS Call Weekly Meeting- Kristy Jocelyn spoke about how they have been occurring every week and there has been some active participation and case conferencing. She asked that the agencies continue to participate and request referrals. 	

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IV.	New Business	<ul style="list-style-type: none"> • Cares Funding- ROI Tomi S. spoke about the significant amount of funding that is coming into our continuum of care through the CARES act and how there is a need for agencies to be able to view information in HMIS so as to limit the possibility of duplication of services for assistance. In order for that to occur, Release of Information will need to be signed. 	
V.	Other Business & Announcements	<ul style="list-style-type: none"> • Barbara V. asked for the manual to be clarified as to the flow or referrals for participants that score for permanent supportive housing but who do not qualify for permanent supportive housing. • Kristy J. spoke about how OrgCode has issued out updates to the Unaccompanied Youth and Prevention Assessments. The group concurred to include the new formats to the CoC monthly meeting to be able to use them moving forward. 	Kristy & Tomi to review CAS Manual to see where any updates can occur.
VI.	Next Meeting	The next meeting will be Monday, September 14, 2020, 10:00 a.m. – 12:00 p.m., at Mid Florida Homeless Coalition, 104 E Dampier St., Inverness, FL 34450	
VII.	Adjournment	<p>Motion: A motion was made to adjourn the meeting at approximately 10:54 a.m. Motion by: Barbara Venditto Seconded by: Melissa Simmes Approved: Unanimously</p>	

Respectfully submitted by: Kristy Jocelyn

Melissa Simmes, Chair _____