

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: February 8, 2021

Location: Mid Florida Homeless Coalition, 104 E Dampier St., Inverness, FL 34450

Presiding: Melissa Simmes

Agenda Item	Discussion & Actions Taken	Follow-up Action
I. Welcome and Introductions	Meeting was called to order at approximately 10:01 a.m. All parties either introduced themselves, or were introduced, including those on GoToMeeting.	
II. Minutes	<p>Motion: A motion was made to approve the January minutes as presented. Motion by: Barbara Venditto Seconded by: Beverly Isabelle Discussion Called. No Discussion Approved: Unanimously</p>	
III. Review of Old Business	<ul style="list-style-type: none"> • Referral Cards – Paula Holtsclaw presented the cards from July 2020 through January 2021. She spoke about a significant drop of the number of households from the By Name List due to follow up with the participants during the past month. • Tomi presented an issue regarding emergency non-congregate shelter. There is a concern about the length of time of shelter and the cost associated with this. In addition, the participants seem to lose the sense of urgency for housing once getting housed in a hotel. Discussion followed. It was recommended that an intensive case management meeting be held with participants prior to enrollment to give participants a realistic view of the program and its capabilities in regard to financial assistance and housing limitations. <p>Motion: A motion was made to make a maximum cap of 90 days in emergency shelter with ESG-CV dollars. Motion by: Barbara Venditto Seconded by: Melissa Simmes Discussion Called. No Discussion Approved: Approved by majority. One organization opposed.</p> <p>Discussion occurred about how a referral should be sent to Amber Tucker for housing location prior to program enrollment for those placed into ESG-CV ES in order to speed up the housing process. Barbara W. reminded everyone that that all ESG-CV Emergency Shelter dollars have to be spent by 1/31/2022. Sheri Goodwin spoke about some of the experiences they are going through in Jacksonville and offered their positive and negative outcomes to assist us with our decision making. Motion: Move to update the CAS Manual to reflect that a referral to the Housing Locator can be made at the time of placement into ESG-CV Emergency shelter. Motion by: Melissa Simmes Seconded by: Lorenzo Lockett Discussion Called. No Discussion</p>	<p><i>Update CAS Manual based on outcome of Governing Board Meeting.</i></p>

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		<p>Approved: Unanimously</p> <p>Tomi Steinruck recommended that Participant Identified Housing be removed from the CAS process. Discussion was held about how these participants are going around the CAS process and often more financial assistance is needed in addition to the case management. There is not a need to removed Landlord Identified Housing.</p> <p>Motion: A motion was made to remove Participant Identified Housing from the CAS Process. Motion by: Pandora Jackson Seconded by: Barbara Venditto Discussion Called. No Discussion Approved: Unanimously</p> <ul style="list-style-type: none"> • CAS Evaluation Update/CAS Survey Lock Boxes/Surveys – Survey Monkey Results, Tomi S. reported that due to Point in Time the surveys have not been collected as normal and updated. We recently had two more agencies collect survey boxes to begin collecting surveys. • CAS Call Weekly Meeting- Tomi S. reported that there has been very good participation by agencies. It was noted that the most recent meeting ran over the allotted time frame due to the number of referrals made and the case staffing that occurred. 	
IV.	New Business	None this month.	
V.	Other Business	None this month.	
VI.	Next Meeting	The next meeting will be Monday, March 8, 2021, 10:00 a.m. virtually.	
VII.	Adjournment	<p>Motion: A motion was made to adjourn the meeting at approximately 11: 18 a.m. Motion by: Barbara Venditto Seconded by: Melissa Simmes Approved: Unanimously</p>	

Respectfully submitted by: Kristy Jocelyn

Melissa Simmes, Chair _____

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Attend	Members - Organization, Name	Guests
X	Adventist Health System, Melissa Simmes Alan Madden Foundation, Shay-Anne Razaire	X Catholic Charities DOSP, Daniel Husband X Lake Community Action Agency, Timothy Bridges
X	Citrus Abuse Shelter Assoc. (CASA), Carol Brown	X New Beginnings of Central Florida, Fred Wellington
X	Citrus County Housing Division, Heather Roberson	X Well Florida Council, Lindsey Azar
X	Dawn Center, Shannon Sokolowski & Barbara Venditto	
X	Daystar Life Center of Citrus County, Beverly Isabelle	
X	Hope with a Purpose, Pandora Jackson	
X	People Helping People, Becky Burton	
X	Lake County Housing, Sedrick Brinson	
X	LSF, Sheri Goodwin	
X	Mid Florida Homeless Coalition, Tomi Steinruck, Paula Holtsclaw, Kristy Jocelyn, Amber Tucker, and Barbara Wheeler	
X	Saint Vincent de Paul CARES, Lorenzo Locket & Greg Williams	
	The Salvation Army Lake & Sumter, United Way of Citrus County United Way of Lake & Sumter Counties	
	Veterans Administration – Orlando, Judith Rivera	
X	Veterans Administration – Tampa, Nicole Cineas	