

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: March 14, 2022

Location: Virtually

Presiding: Barbara Venditto

Agenda Item		Discussion & Actions Taken	Follow-up Action
I.	Welcome and Introductions	Meeting was called to order at approximately 10:00 a.m. All parties either introduced themselves, or were introduced, including those on GoToMeeting.	
II.	Minutes	<p>Motion: A motion was made to approve the January minutes as presented. Motion by: Jess Ebert Seconded by: Debra Moody Discussion Called. No Discussion Approved: Unanimously</p>	
III.	Review of Old Business	<ul style="list-style-type: none"> Referral Cards- Kristy Jocelyn reviewed the Referral cards for the current month's data. She noted that there was an increase in the number of assessments completed by Mid Florida Homeless Coalition for initial assessments and Prevention assessments in the month of February. She also noted an increase in the number of participants identified as literally homeless in Lake and Citrus Counties. Much discussion followed. CAS Evaluation Update- see New Business CAS Call Weekly Meeting- Kristy J. spoke about the lack of requests for referrals recently, but that they did have a request for referrals in the upcoming week. Barbara Wheeler spoke about how St. Vincent DePaul CARES will be assisting with more Rapid Rehousing specifically for Citrus and Hernando Counties. She also updated that United Way of Lake and Sumter has requested to complete their own Homeless Prevention Assessments and that it will be brought to the Governing Board for a vote. There was much discussion at the last weekly CAS meeting regarding this, and that there was a request by The Salvation Army to also do Housing Prevention Assessments. It was discussed that there had been a motion at the CAS Meeting, but it was unsure as to whether that motion included any other agencies besides United Way. <p>Motion: A motion was made to amend the previous motion made at the March 8, 2022 CAS Meeting to include any agencies willing to participate in completing Homeless Prevention Assessments for ESG-CV Homeless Prevention only. Motion by: Barbara Venditto Seconded by: Maria Granado Discussion Called. No Discussion Approved: Unanimously</p> <ul style="list-style-type: none"> Housing Case Conference Standing Call Update- Amber Tucker reported that the weekly call continues to be helpful in helping to expedite services as well as keeping new employees with agencies up to date. 	<p><i>Kristy to look at potential dates to have a GAPS meeting before the next monthly meeting. Barbara V. will look for a potential location.</i></p>

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		<ul style="list-style-type: none"> • Emergency Shelter Extension- This motion was brought before the Governing Board in January and approved. • There was a continued Discussion on difficult to house clients on fixed income and the referral process. Barbara W. spoke about how this is a continual struggle to house those with either fixed or no income. She reports that they have reached out to HUD for technical assistance, as well as reaching out to other Continuums of Care to see how they are managing this issue. Several options were discussed. Many agencies expressed in interest in having and attending a longer meeting to discuss all the options and understanding what is expected of them, as well as identify contemporary gaps in assistance for the participants. 	
IV.	New Business	<ul style="list-style-type: none"> • CAS Manual Review- It was decided that this would brought into discussion based upon the results of the upcoming GAPS Meeting. Paula Holtsclaw addressed a recent development that brought to light a missing element in our CAS Manual that needs to be specified when a Domestic Violence Advocate is not trained to complete a VISPDAT, what the back-up procedure may be. <p>Motion: A motion was made to modify 4.5.1 of the CAS Manual to state the following: “Domestic Violence (DV) - When a homeless or at-risk participant is identified by the Coordinated Access System to be identified as fleeing domestic violence, that participant is referred to the domestic violence hotline immediately. If the local provider they are directed to is not available, that they will be assessed by the closest locally trained DV Privileged Assessor. If the participant does not wish to seek DV specific services, the participant will have full access to the Coordinated Access System, in accordance with all protocols described in this manual. If the DV helpline determines that the participant seeking DV specific services is either not eligible for or cannot be accommodated by the DV specific system, the helpline will refer the participant to an Assessment Hub for assessment and referral in accordance with all protocols described in this manual. All assessment information will be completed via paper documents, and will be retained by the CoC’s DV Qualified/Privileged Assessor.</p> <p>Motion by: Carolyn Phillips Seconded by: Jess Ebert</p> <p>Discussion Called. No Discussion</p> <p>Approved: Unanimously</p> <ul style="list-style-type: none"> • CAS Evaluation- Barbara W. discussed the need to have this evaluation done, and asked for assistance in identifying potential agencies and groups to complete this evaluation of our current CAS process. This is a HUD requirement. 	

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V.	Other Business & Announcements	<ul style="list-style-type: none">Barbara V. brought up that April is Sexual Assault Awareness Month. She encouraged everyone to wear the color teal in support of this. She also stated there will be a Denim Day, she believes it will be the 18th of April. She can also supply stickers if anyone is interested, please email or call her.	
VI.	Next Meeting	The next meeting will be Monday, April 11 th , 2022, 10:00 a.m. virtually.	
VII.	Adjournment	Motion: A motion was made to adjourn the meeting at approximately 11:04 a.m. Motion by: Debra Moody Seconded by: Jess Ebert Approved: Unanimously	

Respectfully submitted by: Kristy Jocelyn

Barbara Venditto, Chair _____

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Attend	Members - Organization, Name		Guests
	Adventist Health System, Melissa Simmes	X	Linda Mobley, Board Member
	Lifestream, Open Door, Deborah Flaherty		
	Citrus Abuse Shelter Assoc. (CASA), Carol Brown		
X	Hernando County Health & Human Services, Veda Ramirez		
X	Dawn Center, Barbara Venditto		
X	Department of Children & Family Services, Carolyn Phillips		
X	Hope with a Purpose, Pandora Jackson		
	People Helping People, Becky Burton		
X	Lake County Housing, Maria Granado		
	Catholic Charities DOSP, Daniel Husband		
X	Mid Florida Homeless Coalition, Barbara Wheeler, Amber Tucker & Kristy Jocelyn		
X	Saint Vincent de Paul CARES, Diana Gibbs		
X	Lutheran Services Foundation, Debra Moody		
X	United Way of Citrus County, Jess Ebert		
	Veteran Affairs (Orlando), Judith Rivera		
X	The Salvation Army Lake & Sumter, Alicia Harrison		
X	Citrus County Sheriff's Office, Sharon Washington		
	DayStar, Beverly Isabelle		
	Citrus County Housing, Heather Roberson		
	Come As You Are Ministries, Joanne Knight		
	Veteran Affairs, Gainesville, Lisa Feagin		
	Veteran Affairs, Tampa, John Coufal		
	United Way of Lake & Sumter Counties, Nishika Stafford, Monica Woffard		
	The Hope Center, Vanessa Salguera		