

## Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: April 11, 2022 Location: The Salvation Army 2605 S Main St, Leesburg FL

Presiding: Barbara Venditto

Agenda Item		Discussion & Actions Taken	Follow-up Action
I.	Welcome and Introductions	Meeting was called to order at approximately 10:01 a.m. All parties either introduced themselves, or were introduced, including those on GoToMeeting.	
II.	Minutes	<p><b>Motion:</b> A motion was made to approve the March minutes as presented.</p> <p><b>Motion by: Seconded by:</b></p> <p><b>Discussion Called.</b> No Discussion</p> <p><b>Approved:</b> Unanimously</p>	
III.	Review of Old Business	<ul style="list-style-type: none"> <li>• Referral Cards- Kristy Jocelyn reviewed the Referral cards for the current month's data. Tomi Steinruck apologized to the committee and spoke about how the increasing number of illnesses had effected not only the staff at Mid-Florida Homeless Coalition, but also many other agencies. There was a suggestion of monetary incentives made by Maria Granado for the agency employees who are completing the VISPDATS to encourage them to be more proactive in completing them. Tomi S. stated it would be taken into consideration.</li> <li>• CAS Evaluation Update- Tomi Steinruck spoke about a lack of survey's being returned via both online and in the survey boxes. She spoke about how some agencies are doing very well in returning the surveys. She reported on the need to have an evaluation on the whole process and also retraining the agencies on the requirements and importance of the CAS Surveys. There was much discussion regarding the slips being filled our correctly and suggestions made on how to increase the awareness of the availability of the survey.</li> <li>• CAS Call Weekly Meeting- Kristy J. and Tomi S. reported that the requests have been consistent, as has the attendance by participating agencies.</li> <li>• Housing Case Conference- Amber Tucker spoke about how the calls seems to help to expedite any potential issues and assist the agencies in resolving them quickly. She reports that attendance has been good. She reports that they are going to be starting the calls with the participant updates.</li> <li>• Continued discussion on difficult to house participants on fixed incomes- this was tabled for further discussion</li> </ul>	

IV.	New Business	• CAS Manual Review-	
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		<p><b>Motion:</b> A motion was made that motel extensions can be requested at the monthly Coordinated Access &amp; MFIN Advisory Meeting and/or the weekly Tuesday Coordinated Access Meetings. <b>Motion by:</b> <b>Seconded by:</b></p> <p><b>Approved:</b> Unanimously</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
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V.	Other Business & Announcements	<ul style="list-style-type: none"> <li>• Tomi S. spoke about how for the first time, Mid Florida Homeless Coalition has decided to not participate in the Annual Point-In-Time Count, for the Unsheltered portion. She spoke about the requirements by HUD, and that Mid-Florida would still be participating in the sheltered portion of the count.</li> <li>• Several agencies made requests for emergency shelter extensions at this time. <b>Motion:</b> A motion was made that three participants enrolled with The Salvation Army of Lake &amp; Sumter receive thirty-day extensions in emergency shelter. <b>Motion by:</b> Alicia Harrison <b>Seconded by:</b> Lorenzo Lockett <b>Approved:</b> Unanimously <b>Motion:</b> A motion was made that two participants enrolled with The Salvation Army of Lake &amp; Sumter for Homeless Prevention receive sixty-day extensions. <b>Motion by:</b> Alicia Harrison <b>Seconded by:</b> Paul Tarnowski <b>Approved:</b> Unanimously <b>Motion:</b> A motion was made that five participants enrolled with Lake County Housing Authority receive thirty-day extensions in emergency shelter. <b>Motion by:</b> Melissa Simmes <b>Seconded by:</b> Monica Wafford <b>Approved:</b> Unanimously</li> <li>• Lorenzo Lockett spoke about St. Vincent DePaul’s Annual move-In Celebration on February 9<sup>th</sup>, 2022 at the Elks Lodge in Hernando. This is to celebrate all the participants who have moved into housing within the last year. He personally invited Tomi S. to attend.</li> </ul>	<i>Requesting agencies to email Tomi S. the Participant UI’s for the approved extensions.</i>
VI.	Next Meeting	The next meeting will be Monday, February 14 <sup>th</sup> , 2022, 10:00 a.m. virtually.	
VII.	Adjournment	<b>Motion:</b> A motion was made to adjourn the meeting at approximately 11:37 a.m. <b>Motion by:</b> Barbara Venditto <b>Seconded by:</b> Maria Granado	

**Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting**

**Meeting Minutes:** January 10, 2022 **Location:** Mid Florida Homeless Coalition, 1512 Highway 41 N Inverness, FL 34450

**Presiding:** Melissa Simmes

		<b>Approved:</b> Unanimously	
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Respectfully submitted by: Melissa Simmes, Chair \_\_\_\_\_

**Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting Meeting**

**Minutes:** January 10, 2022 **Location:** Mid Florida Homeless Coalition, 1512 Highway 41 N Inverness, FL 34450 **Presiding:**

**Melissa Simmes**

**Attend Members - Organization, Name** Guests X Adventist Health System, Melissa Simmes

Lifestream, Open Door, Deborah Flaherty

Citrus Abuse Shelter Assoc. (CASA), Carol Brown  
Hernando County Health & Human Services, Veda Ramirez  
X Dawn Center, Barbara Venditto  
X Department of Children & Family Services, Corrine Montgomery  
X Hope with a Purpose, Pandora Jackson  
People Helping People, Becky Burton  
X Lake County Housing, Maria Granado  
Catholic Charities DOSP, Daniel Husband  
X Mid Florida Homeless Coalition, Tomi Steinruck, Amber Tucker &  
Kristy Jocelyn  
X Saint Vincent de Paul CARES, Lorenzo Locket  
X Lutheran Services Foundation, Paul Tarnowski & Debra Moody  
X United Way of Citrus County, Jess Ebert & Madelyn Russell  
Veteran Affairs (Orlando), Judith Rivera  
X The Salvation Army Lake & Sumter, Alicia Harrison  
X Citrus County Sheriff's Office, Sierra Fountain & Sharon Washington  
DayStar, Beverly Isabelle  
Citrus County Housing, Heather Roberson  
Come As You Are Ministries, Joanne Knight  
X Veteran Affairs, Gainesville, Lisa Feagin  
Veteran Affairs, Tampa, John Coufal  
X United Way of Lake & Sumter Counties, Nishika Stafford, Monica Woffard  
X The Hope Center, Vanessa Salguera