

Mid Florida Homeless Coalition, Inc.
Performance Committee
Meeting Minutes: June 23, 2022

Location: Virtual Meeting with a call-in option

Presiding: Shay Razaire

Staff: Paula Holtsclaw

Agenda Items	Discussions & Actions Taken	Follow Up
I. Call to Order	Shay Razaire called the meeting to order at approximately 9:31 a.m.	
II. Roll Call	Paula Holtsclaw conducted roll call.	
III. Approval of Minutes	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of May 26, 2022, as presented.</p> <p>Motion by: Alicia Harrison Second: Jennifer Gray</p> <p>Discussion Called: None</p> <p>Approved by: Unanimously</p>	
IV. Performance Slide Presentation	<p>Barbara Wheeler and Paula Holtsclaw reviewed the Performance Slides. In addition to the households served, moved into housing, and exit information, spend down was also reviewed via the Show Me The Money slides.</p> <p>TANF – Both United Way of Lake & Sumter and United Way of Citrus County were preparing to spend down their remaining dollars. Mid Florida Homeless Coalition (MFHC) has already spent all dollars, and has been providing the necessary case management to the remaining households.</p> <p>ESG Spending –</p> <p>SVDP CARES – There was discussion on how the agency would be spending down their remaining dollars.</p> <p>United Way of Citrus County – Jessica Ebert confirmed there was a plan to spend down the remaining dollars.</p> <p>MFHC – Three pay periods in June should take care of spending down the funds remaining in Outreach.</p> <p>Deliverables – The discussion on how to spend down the remaining dollars showed how we can weave these grants together to meet deliverables, spend down needs, and help people. A reminder to all subgrantees of HP & RRH that case management is required on a monthly basis, and will be a part of the Performance review each month.</p> <p>Challenge – An amendment will be needed to SVDP CARES to allow for the negative balance. Coordinated Access was reviewed and the committee was informed that numbers presented in previous months had included all persons served, and not just those funded by Challenge dollars. The slide presented showed the difference. There was a request to continue to provide both total numbers served in CAS, as well as those funded by Challenge dollars.</p> <p>ESG-CV – Barbara Wheeler informed the committee that HUD gave DCF an extension to June 2023, and DCF will be giving us the extension, but no amendment yet, so no spending CV funds as of July 1, until contracts are in place. The Office on Homelessness does not plan to take any money away. Subgrantees were encouraged to pay July rents</p>	

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	<p>in June to tide us over until contracts are signed. All non-congregate sheltered households need to be out by June 30, as remaining money will need to keep people in housing.</p> <p>Dawn Center will be spending their balance by June 30.</p> <p>There are aa number of CV-HP enrollments that have been exited to No Exit Interview. This is not a desired outcome and should be looked at by each agency.</p> <p>In 2022-2023, there will likely not be too many new households referred due to using remaining CV dollars to keep the current people in housing.</p> <p>HUD CoC Projects – MFHC is still actively trying to hire a Case Manager to get Citrus’ PSH program up and running. SVPD CARES will take over United Way of Citrus County cases, and focus on keeping those already housed in their housing.</p> <p>Paula reviewed the By Name List and Inflow & Outflow numbers – Inflow describes the number of households becoming homeless in our CoC, and Outflow are the number of households leaving homelessness by moving into permanent or temporary housing, or leaving our active list by being out of contact for longer than 90 days. Veteran inflow/outflow numbers look good as there were 6 veteran households housed, and only 5 new veteran households became homeless in May. The goal is to have a higher number “outflowing” to permanent housing, than those that are becoming homeless each month.</p>	
<p>V. Monitoring & Training Updates</p>	<p>Monitoring reports are being sent to Barbara for review and then will be sent out. There are corrective actions for all agencies, and there will be a date to be completed once the reports are sent out. Desk audits continue each month for those with grant funds to ensure money being spent is allowed and documented. If the expense is not in the lease, then there must be some written back up like an email, letter, etc., with a breakdown of the move-in expenses.</p>	
<p>VI. HUD CoC NOFO & ESG-CV</p>	<p>ESG-CV – waiting on amendments HUD CoC NOFO – It will be due around the end of September, but we are still waiting for the application to drop.</p>	
<p>VII. Next Meeting</p>	<p>The next meeting will be July 28, 2022.</p>	
<p>VIII. Adjourn</p>	<p>The meeting was adjourned by consensus at approximately 10:28 a.m.</p>	

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Prepared by: Paula Holtsclaw

Barbara Wheeler: _____

Attendance	Members - Organization, Name	Attendance	Members - Organization, Name
X	Shay Razaire, Alan Madden Foundation, Chair	X	Dawn Center
	Cara Meeks, WellCare		Lake County Housing
	Paul Tarnowski, LSF	X	Salvation Army of Lake & Sumter Counties
	Linda Mobley	X	St. Vincent de Paul CARES
	Judith Rivera, Orlando VAMC	X	United Way of Citrus County
X	Veda Ramirez, Hernando County BOCC	X	United Way of Lake & Sumter County
X	Mid Florida Homeless Coalition, Inc. – Barbara Wheeler, Tomi Steinruck, Paula Holtsclaw		

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