

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: January 9th, 2023

Location: Mid Florida Homeless Coalition, 1512 US 41 North, Inverness, Fl. 34450

Presiding: Barbara Venditto

Agenda Item		Discussion & Actions Taken	Follow-up Action
I.	Welcome and Introductions	Meeting was called to order at approximately 10:01 a.m. All parties either introduced themselves, or were introduced, including those on GoToMeeting.	
II.	Minutes	<p>Motion: A motion was made to accept the October and December 2022 minutes</p> <p>Motion by: Maria Granado</p> <p>Seconded by: Paul Tarnowski</p> <p>Approved: Unanimously</p>	
III.	Review of Old Business	<ul style="list-style-type: none"> • CAS Call Weekly Meeting- Kristy Jocelyn provided an update on the CAS calls. The calls are held weekly on Tuesdays at four o'clock p.m. She reported that The Salvation Army of Lake and Sumter has requested referrals for the next call. Tomi Steinruck reminded all agencies that it is also an opportunity to staff calls such as exits from program and difficult cases. • Housing Case Conference Standing Call Update- Amber Tucker provided an update on the Housing Case Calls. The weekly calls are held on Wednesdays from one o'clock until four o'clock p.m. She reported that there have been issues in which Case Managers with agencies who are supposed to attend will be out without notice and are not providing another Case Manager to attend in their absence with the updates. It was suggested that this could be added as a requirement into the CAS Manual. Much discussion followed. Consensus was that if a referral was sent to the Housing Case Manager that attendance is mandatory. Tomi Steinruck reminded all agencies that it is an excellent opportunity to staff cases as well and get assistance with housing. • Point In Time Count- Paula Holtsclaw let everyone in attendance know that the official Point in Time date would be from the night of January 23, 2023. She explained how the Continuum of Care would focus on one specific county per day of the week to conduct the count. Citrus County will be on January 24th, Hernando County on January 25th, Lake County on the 26th, and Sumter County on the 27th. She encouraged all agencies to participant in some way. She reported that Citrus County was sufficiently covered, but that they could use volunteers in all the other counties. She explained the importance of up to date and complete data being entered into HMIS. She explained that there will be an online training on January 23rd, 2023 at 2:00 p.m. on how to complete the documentation and use the APP we use as we get closer to the time of the count. She encouraged agencies to let us know locations of where they may know of those experiencing homelessness. Maria Granado asked if agencies should email any known encampments to Mid Florida Homeless Coalition, and it was encouraged to do so. 	<p><i>Kristy to send out email asking agency representatives what things they felt should be included in the manual as a reason to exit program enrollments</i></p>

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: January 9th, 2023

Location: Mid Florida Homeless Coalition, 1512 US 41 North, Inverness, FL 34450

Presiding: Barbara Venditto

		<ul style="list-style-type: none"> • MFIN- Paula Holtsclaw let everyone know that the suggestions made at the last meeting regarding the potential restrictions for MFIN, while still a priority, had not been discussed at the Board meeting and would be held until the next meeting. 	
IV.	New Business	<p>CAS Manual Review- All listed items are suggested to be added to the manual from</p> <ul style="list-style-type: none"> • 5.2 Housing Case Conferences <p>The purpose of this is to update the status of the active housing referrals to the Housing Specialist. (The purpose of the Housing Case Conferences is to update current status of all housing referrals to the MFHC Housing Specialist. Communicating all barriers to housing, housing availability based on initial referral form will be discussed to ensure that appropriate housing opportunities are being searched. Housing search questions regarding searches by any agency, regardless of referral, can be discussed and brainstormed at the Case Conferences.). This meeting is the opportunity to discuss all potential housing searches, questions etc. to the Housing Specialist whether they are a direct referral to her or there is a need for assistance. Agency participation is required when there is an active referral with Housing Specialist.</p> <ul style="list-style-type: none"> • 6. Program Exits Prior to Housing- this is a guideline <p>Motion: A motion was made to take these CAS Manual changes to the Board meeting. Motion by: Alicia Harrison Seconded by: Jeanne Johnson Approved: Unanimously</p>	<p><i>Tomi to talk to Stephen Teaster to see if he will review the CAS Manual for any potential legal issues</i></p>
V.	Other Business & Announcements	<p>Tomi Steinruck reminded everyone about Mid Florida Homeless Coalition’s first Annual Cornhole Tournament to be held in Citrus County on February 4th, 2023. There are still openings for vendors and teams to sign up.</p>	
VI.	Next Meeting	<p>The next meeting will be Monday, February 13th, 2022, 10:00 a.m. in person until further notice.</p>	
VII.	Adjournment	<p>The meeting was adjourned by consensus at approximately 11:42 a.m.</p>	

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: January 9th, 2023

Location: Mid Florida Homeless Coalition, 1512 US 41 North, Inverness, Fl. 34450

Presiding: Barbara Venditto

Respectfully submitted by:

Barbara Venditto, Chair

Mid Florida Homeless Coalition, Inc. – Coordinated Access & MFIN Advisory Meeting

Meeting Minutes: January 9th, 2023

Location: Mid Florida Homeless Coalition, 1512 US 41 North, Inverness, Fl. 34450

Presiding: Barbara Venditto

Attend	Members - Organization, Name		Guests
X	Barbara Venditto, Dawn Center, Committee Chair		United Healthcare, Brandy Roy
	Adventist Health System, Melissa Simmes		
	BASICS United, Vikki Spiller, Laura Romero		
	Catholic Charities DOSP, Danielle Husband		
	Citrus Abuse Shelter Assoc. (CASA),		
	Citrus County Sheriff's Office, Sharon Washington		
	Daystar Life Center of Citrus County, Stephen Scarallo		
	Department of Children & Family Services, Britt Swain & Corinne Montgomery		Staff:
	Citrus County Housing, Heather Roberson	X	Kristy Jocelyn
	Citrus County Schools FIT, Nichelle Mohre-Cassidy	X	Tomi Steinruck
	Come As You Are Ministries, Joanne Knight	X	Amber Tucker
	Hernando County Health & Human Services, Veda Ramirez	X	Paula Holtsclaw
	Eustis Community Alliance, Pandora Jackson	X	Kiel Jocelyn
X	Rev. Dr. Dorothy E. Hooks, Board member		
	Hope with a Purpose, Coleste Moore		
	The Hope Center, Vanessa Salguera		
X	Lake County Housing, Maria Granado		
	LifeStream, Open Door, Deborah Flaherty		
	Linda Mobley, Board member		
X	Lutheran Services Foundation, Paul Tarnowski		
	People Helping People of Hernando County		
X	Saint Vincent de Paul CARES, Samantha Cueller		
X	Salvation Army Lake & Sumter, Alicia Harrison, Jeanne Johnson		
	United Way of Citrus County		
	United Way of Lake & Sumter Counties, Nishika Stafford		
	Veteran Affairs, Gainesville, Lisa Feagin		
	Veteran Affairs, Tampa, Kendra Brown		
	Veteran Affairs, Orlando, Judith Rivera		