

Mid Florida Homeless Coalition, Inc., FL520 Citrus, Hernando, Lake, Sumter CoC Governing Board Meeting

Meeting Minutes: March 24, 2023

Location: Florida Department of Health Sumter County, Bushnell, FL & via GoToWebinar

Presiding: Barbara Venditto

Agenda Items		Discussion & Actions Taken	Follow-up
1.	Call to Order	Barbara Venditto called the meeting to order at approximately 10:15 a.m.	
2.	Roll Call	Paula Holtsclaw conducted the roll call and announced a quorum was present	
3.	Minutes	Minutes from the February 24, 2023 Governing Board meeting were presented. Motion: A motion was made to approve the minutes as presented. Motion by: Melissa Simmes Seconded by: Timothy McCormack Discussion: None Approved: Unanimously.	
4.	Standing Committee Items	Coordinated Access (CAS) & Mid Florida Information Network (MFIN) Motion: A motion was made to approve the final portion of changes to the CAS Manual as presented. Motion by: Barbara Venditto Seconded by: Melissa Simmes Discussion: Discussion ensued All add-ins (no replacements or removals): 6. Program Exits Prior to Housing- this is a guideline <ul style="list-style-type: none"> • Refusing of housing opportunity of three viable housing options after having staffed case at Housing Case Conference when two denials have been reached and informed participant of exit if it reaches three. • Participant is unable to be located after fifteen days of no contact and attempts to locate. This contact must be done at varying times and in varying ways. This will include telephone calls, texts, emails, and going to the participant’s last known location on two separate occasions. All attempts are to be documented in HMIS. Case must be staffed at the weekly CAS Case Conference before they can be exited. • If participant is found to be incarcerated or in an institution for medical/mental health, etc., for a period of fifteen days or more. Case must be staffed at the weekly CAS Case Conference before they can be exited. • If participant is found to be outside the CoC. • If the participant makes acts of intimidation or violence, or threats of violence, they can be exited. • If a participant executes a lease without the active involvement of the Case Manager and/or Housing Specialist. 	

	<p>Performance Committee</p> <p>Motion: A motion was made to approve reallocating \$3,117.32 from Daystar to MFHC, \$8,000 from CV unallocated to CV Outreach and was then amended to make Daystar whole for March for those funds spent in March if they submit their report by April 5.</p> <p>Motion by: Jared Tanner Seconded by: B.E. Thompson</p> <p>Discussion: Barbara presented a recommendation to remove funding from Daystar. No report was submitted for January. It was brought to the Performance Committee in February that they were out of compliance, and the contract indicates the report has to be received by 5th of the month. There was no correspondence with MFHC’s Executive. No case management done in February by the subgrantee, however MFHC did do the case management. No report was submitted for February, and during the February Performance meeting, Daystar was advised this would be the recommendation. Barb provided the option of making them whole for funds spent in March if they turn in their March report by April 5. Whatever balance remains would be handled by MFHC until the end of June, and the CoC could look for a new partner for 2023-2024. Discussion ensued.</p> <p>Approved: Unanimously.</p> <p>After the Performance Committee meeting, Jeanne Johnson from The Salvation Army asked the CoC consider moving funds that are currently unallocated in the amount of \$36,000 for Non-Congregate Shelter, plus \$1,800.00 for Administration. Barbara noted that their original proposal for CV funds included administration, but it was inadvertently excluded from their amendment. They would interview participants to ensure they have a plan if they go into shelter. Barbara recommended that Jarod take this forward as we are trying to get these dollars spent. Expenses incurred could be retroactive back to January 1, 2023. Jeanne Johnson from The Salvation Army provided assurance that these funds would be very carefully used by people who have a plan to get into housing, and who are the most severely in need.</p> <p>Motion: A motion was made to allocate \$36,000 to Non-Congregate Shelter and \$1,800 to Administration from the unencumbered CV funds.</p> <p>Motion by: Paul Tarnowski Seconded by: Tim McCormack</p> <p>Discussion: None</p> <p>Approved: Unanimously</p> <p>Barbara Wheeler provided an update on spending for the DCF grants.</p> <p>TANF – MFHC provided the case management for Daystar clients.</p> <p>ESG – SVDP spent down their ESG funds. There were some expenses submitted for ESG that may have been CV and submitted in error. The Salvation Army is working to get their spending caught up.</p> <p>Challenge –SVDP Cares RRH is underspent, and we are looking to receive a plan from David Conley of SVDP to potentially house some additional households.</p>	
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		<p>Explanation on exits from ESG/Challenge – TSA had one household of nine exit to an unknown location, and they decided to leave the program without housing.</p> <p>CV – Good progress in getting allocated funds spent down. Continued challenges exist in finding housing, but also in finding eligible households for homeless prevention. Most households are on a month-to-month lease, or the landlord is unwilling to work with us. Outcomes for CV RRH is well over 80% exiting to permanent housing, homeless prevention also has a high percentage of exits to permanent housing.</p> <p>HUD CoC grants –The Lake BOCC grant is under contract and due to begin on April 1, 2023. An MOU between the County and MFHC, for MFHC to provide the case management, will be presented at the Lake BOCC meeting on March 28, 2023. The biggest challenge is finding people who are eligible. They must be chronically homeless, be able to prove it (that is sometimes a problem), and have a diagnosed disability. We don't want to refer someone that can't be proven to be chronically homeless. An update on the new SVDP RRH Bonus project is needed.</p> <p>Paula reviewed the By Name List and Monthly Status Report information.</p>	
6.	MFHC Lead Update	<p>Funding Update:</p> <ul style="list-style-type: none"> • There was an announcement for available funding for DV Transitional Housing, and the Dawn Center is again applying for those funds. • We have been informed that we may be receiving CV-3 dollars of approximately \$200,000 that would be spent in the 2023-2024 year. MFHC is waiting to hear more about the RUSH funds. The Governing Board has to determine how we will find applicants for these grants. • EFSP Phase 40 applications are out in all four counties. There is a lot less money this cycle as we are back to pre-CV days. There has been challenges with some agencies that don't seem to understand that these are federal dollars and everyone must follow the guidelines. • DCF Audit – We may have an audit this year. The DCF contractor could come to MFHC and audit some files. • Legislative Advocacy – Barbara is waiting to hear if there will be a call for help. Requests submitted are looking good to increase both Challenge & Staffing grants, as well as a new funding source. Next month will be key to see if these dollars remain in the budget. Barbara will keep everyone posted. 	
7.	Next Meeting	The next meeting is scheduled for April 28, 2023.	
8.	Adjourn	<p>Motion: A motion was made to adjourn at approximately 11:03 a.m.</p> <p>Motion by: BE Thompson Seconded by: Paul Tarnowski</p> <p>Discussion: None</p> <p>Approved: Unanimously.</p>	Email presentation to Paul

Respectfully submitted by: Paula Holtsclaw

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Attendance	Members - Organization, Name		MFHC Staff
X	<i>President:</i> Barbara Venditto, Dawn Center	X	Barbara Wheeler, Paula Holtsclaw, Shelby McDonald
	<i>Vice President:</i> Open		
X	<i>Treasurer:</i> B.E. Thompson, LifeStream		
excused	<i>Secretary:</i> Kim Ducharme Levensohn, Morris Realty & Investments, Inc.		
X	<i>Immediate Past President:</i> Melissa Simmes, Adventist Health System		Guests
X	Timothy L. McCormack, Real Life Christian Church		Diana Kingree
X	Shay-Anne Razaire, Alan Madden Foundation		Tracie Entler
X	Dawn Robinson, By the Book Accounting		Jeanne Johnson
X	Jared Tanner, Century 21 Alliance Realty		Felicia Stewart
X	Stephen Teaster, State of Florida -Office of the Criminal Conflict		
X	Cara Meeks, WellCare		
excused	Linda Mobley		
X	Paul Tarnowski, Lutheran Services Florida		
X	Rev. Dr. Dorothy E. Hooks		
X	Megan Ennis		