

## Mid Florida Homeless Coalition, Inc., Governing Board Meeting

Meeting Minutes: May 26, 2023 Location: Florida Department of Health, 415 N Noble Ave, Bushnell & Virtual Meeting via GoToMeeting or Call-in Feature

Presiding: Melissa Simmes

| Agenda Items | Discussion & Actions Taken   | Follow-up |
|--------------|--|-----------|
| 1.           | Call to Order<br>Melissa Simmes called the meeting to order at approximately 10:15 a.m.  |           |
| 2.           | Roll Call<br>Paula Holtsclaw conducted the roll call and announced a quorum was present.   |           |
| 3.           | Minutes<br>Minutes from the April 28, 2023 Governing Board meeting were presented.<br><br><b>Motion:</b> A motion was made to approve the minutes as presented.<br><b>Motion by:</b> B.E. Thompson <b>Seconded by:</b> Shay Razaire<br><b>Discussion:</b> None<br><b>Approved:</b> Unanimously.  |           |
| 4.           | Standing Committee Items<br><br><b>Coordinated Access System</b><br>Paul Tarnowski reported on the May Coordinated Access System meeting. The manual was reviewed, went over some of the small changes that had been made at the last meeting.<br><br>Shay asked if the acronym list could be included in the manual, perhaps as an appendix. Diana Kingree sent it out in an email to Governing Board members a couple weeks ago.<br><br><b>Performance Committee</b><br>Jared Tanner brought forward two motions for the Governing Board to consider.<br><br>First Motion: Reallocate The Salvation Army of Lake & Sumter's CV Homeless Prevention to CV Emergency Shelter - \$20,000, and add \$10,000 to The Salvation Army of Lake & Sumter's CV Emergency Shelter program.<br><b>Motion by:</b> Jared Tanner <b>Seconded by:</b> B.E. Thompson<br><b>Discussion:</b> None<br><b>Approved:</b> Unanimously.<br><br><b>Motion:</b> A motion was made to approve SFY 2023-2024 Allocations as presented. United Way of Lake & Sumter Request FY2023-24 - TANF - \$18,412.00 (Lake - \$8745.25 & Sumter - \$8745.25), Society of St. Vincent de Paul CARES Allocations for SFY 2023-24 ESG RRH - \$100,790.00 and Challenge RRH - \$18,711.00, and The Salvation Army of Lake & Sumter allocation SFY 2023-24 ESG RRH - \$100,790.00.<br><b>Motion by:</b> Jared Tanner <b>Seconded by:</b> B.E. Thompson<br><b>Discussion:</b> None<br><b>Approved:</b> Unanimously.<br><br>During Board Retreat duplication of information between CoC & Governing Board was discussed. Stephen Teaster suggested that maybe just the items that are of concern to the Governing Board be presented. |           |

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|    |            | <p>Barbara Wheeler ran through the Show Me the Money slides and provided updates and some concerns. MFHC took over the Citrus TANF and are working to get the funds spent down for both Citrus &amp; Hernando. Daystar has not provided any indication as to whether they would like to operate the program in the next fiscal year. Both an email and a letter were sent to the director of the organization.</p> <p>ESG Show Me the Money shows that The Salvation Army is a little behind, but they have a plan to get all funds spent. MFHC Outreach is working hard to get those dollars spent after losing Carol Graham, our ESG Outreach case manager.</p> <p>Challenge Show Me the Money reflects a balance for St. Vincent de Paul, and they do have a plan to spend the last 34% by the end of June. MFHC is still moving funds around in the various grants to ensure they are spending down all the funds.</p> <p>All funds are required to be spent by the end of June. Lynn Bresson, MFHC's finance manager, is working with our DCF contract manager to ensure that our CV ledgers match theirs, and we know exactly how much is left in our CV grants. There is still approximately \$23,579 left in CV that has not yet been assigned to any organization's program. Barbara will be working with our DV shelters to see if they can take more funds to purchase operating supplies like food. Current funding with the DV's Shelter funds is on track to be spent by the end of June.</p> <p>Stephen Teaster stated that The Salvation Army did not receive EFSP funds in the last Phase, and wondered if they would be eligible for any of these funds. Because they did not apply previously, they are not eligible for any of the CV funds.</p> <p>The two of the HUD CoC grants that had been reported as beginning earlier this year, actually have not yet officially started.</p> <p>On the Monthly Status Report, individuals becoming homeless for the first time are people who have not received homeless prevention. By Name List numbers were also provided. Feedback during the recent Hernando meetings attended by MFHC indicate that those providing outreach services in Hernando County feel that our numbers are low.</p> |  |
| 5. | Membership | <p>MFHC will be holding a demonstration of the Outreach App for any interested in June. The PIT Counter app that is used during the annual Point in Time Count can certainly be utilized by agencies who are out on the streets, if they are willing. This would be much less time-consuming than entering information into HMIS, but will still provide the CoC with basic information on those experiencing homelessness.</p>   |  |

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| 6. | MFHC Lead Update | <p>MFHC has confirmed the data in HUD’s e-Snaps system to move forward in the process for the next HUD CoC NOFO.</p> <p>HUD Research Grant Opportunity on Community-Engaged Research Methods to Address Homelessness. Funding opportunity for institutions of higher education or nonprofit entities that train and support institutions of high education to conduct research applying community-engaged research methods to address homelessness. See this website for additional information: <a href="https://www.grants.gov/web/grants/view-opportunity.html?oppld=347935">https://www.grants.gov/web/grants/view-opportunity.html?oppld=347935</a></p> <p>Barbara asked Jared about the Hernando County presentations. He felt they went very well received. The City of Brooksville Council workshop held this week with representation there wanting to step up and do more within the City. These presentations provided information and elicited cooperation among organizations and city leadership. People Helping People volunteered to hold the homeless task force meetings. This is what we have been looking for – leadership in the County coming together to develop a plan address those experiencing homelessness.</p> <p>MFHC’s PATH team is attending the Chamber of Commerce meetings in every county. Their goal is to get out and let people know who MFHC is and what we do, as well as their PATH program. We are also still participating in all the committee meetings that apply to our areas. We are always looking for feedback as well.</p> <p>Housing Case Management training will be held on June 13 at the Florida Department of Health in Bushnell. This is required for all subgrantees, but is open to any and all who are interested. Barbara has met recently with Hernando Salvation Army and they are very interested in being a part of the CoC, and may be interested in taking over the TANF program for Hernando County.</p> | <p><i>Barbara will send out the Hernando presentation to the Board, and will send out Fair Market Information for all counties.</i></p> <p><i>Send out copies of updated FMR that comes out in June.</i></p> |
| 7. | Next Meeting     | The next meeting is scheduled for June 23, 2023.  |  |
| 8. | Adjourn          | The meeting was made to adjourned by consensus at approximately 10:59 a.m.  |  |

Respectfully submitted by: Paula Holtsclaw

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| Attendance | Members - Organization, Name  |   | MFHC Staff                                |
|------------|---|---|---|
| X          | <i>President:</i> Melissa Simmes, Advent Health System                      | X | Barbara Wheeler                           |
| X          | <i>Immediate Past President:</i> Cara Meeks, Humana                         | X | Kristy Jocelyn                            |
| X          | <i>Treasurer:</i> B.E. Thompson, LifeStream                                 | X | Paula Holtsclaw                           |
| X          | <i>Secretary:</i> Kim Ducharme Levensohn, Morris Realty & Investments, Inc. | X | Amber Tucker                              |
| X          | Megan Ennis, Citrus Lending   |   | <b>Guests</b>                             |
| X          | Timothy L. McCormack, Real Life Christian Church                            | X | Diana Kingree                             |
| X          | Shay-Anne Razaire, Alan Madden Foundation                                   | X | Kathy Mouyos, Dawn Center                 |
| X          | Dawn Robinson, By the Book Accounting                                       | X | Felica Stewart, Hope 2 Restore            |
| X          | Jared Tanner, Century 21 Alliance Realty                                    | X | Cindy Brown, Congressman Webster's Office |
| X          | Stephen Teaster, State of Florida -Office of the Criminal Conflict          |   |   |
| X          | Linda Mobley, House of Hope   |   |   |
| X          | Paul Tarnowski, Lutheran Services Florida                                   |   |   |
| X          | Rev. Dr. Dorothy E. Hooks, The Lula McGrady Foundation, Inc.                |   |   |
|            |   |   |   |