

Mid Florida Homeless Coalition, Inc.
Performance Committee
Meeting Minutes: May 25, 2023

Location: Mid Florida Homeless Coalition, 1512 US Hwy 41 N, Inverness, FL 34450
 & Virtually via GoToWebinar

Presiding: Jared Tanner

Staff: Paula Holtsclaw, Shelby McDonald

Agenda Items	Discussions & Actions Taken	Follow Up
I. Call to Order	Jared Tanner called the meeting to order at approximately 9:31 a.m.	
II. Roll Call	Paula Holtsclaw conducted a roll call.	
III. Fund Discussion & Monitoring	<p>Barbara requested reorganizing the presentation due to a scheduling conflict and the need to have a discussion on allocations. The Governing Board will need recommendations at the May meeting for renewing allocations for the FY 2023-2024.</p> <p>Barbara has learned we will be receiving RUSH and CV3 funding. Contracts will follow, however we won't put out a Request for Application (RFA) until we see whether or not we need to add TANF for Citrus & Hernando County as part of that RFA. Daystar has indicated they are interested in having the TANF grant for Citrus County for the next year, however Barbara has requested documentation from them that she has not yet received.</p> <p>Barbara is recommending, based on the information received throughout the year, that we move forward with renewing funds for SFY23-24 for the following:</p> <p>United Way of Lake & Sumter Counties - TANF - Financial Assistance - \$8,754.25 for Lake County & \$8,754.25 for Sumter County, and Case Management - \$921.50 Society of St. Vincent de Paul CARES - ESG RRH - Financial Assistance & Case Management - \$100,790.00 and Challenge RRH - Financial Assistance & Case Management - \$18,711.00 The Salvation Army of Lake & Sumter Counties - ESG RRH - Financial Assistance & Case Management - \$100,790.00.</p> <p>Monitoring Updates - Barbara reported that a lot of the monitoring required has taken place during May. Amber Tucker has completed the monitoring. There are a few issues, however we will be working with the organizations to ensure these issues are corrected. Based on previous monitoring and this monitoring, we have been asked to have Case Management Training, and that has been set up for June. It will be required for all subgrantees, and will be open to all of the CoC for others to attend if they wish. The announcement went out yesterday, and will be announced at the CoC meeting on Friday.</p>	

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<p>IV. Approval of Minutes</p>	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of April 27, 2023, as presented. Motion by: Alicia Harrison Second: Diana Gibbs Discussion Called: None Approved by: Unanimously</p>	
<p>V. Performance Slide Presentation</p>	<p>Paula Holtsclaw reviewed the Performance slides. TANF – Daystar funding has been moved to MFHC. All households enrolled in TANF have received case management for April.</p> <p>ESG – Salvation Army is at 77% spend down. SVDP Cares has expended their funds. MFHC overall is a little behind in Outreach spending, and Barbara indicated that with Carol Graham leaving MFHC, this is a challenge, but the whole team is working on scheduling to get these funds spent down.</p> <p>Challenge – SVDP Cares has moved closer to spending goals, and MFHC is a little behind at 72.69%.</p> <p>Some funds were moved from Case Management to CAS so we have additional funds. Staff and money are being moved around. June has three payrolls so will spend more than is typical for a month in salary.</p> <p>Performance for ESG & Challenge was reviewed. SVDP has exited 89% but TSA hasn't served anyone for a full year yet. Everyone is providing the case management services that are required. Some households exited from Challenge because they weren't approved for identified housing.</p> <p>We are now tracking causes of homelessness for all ESG Outreach programs. We don't yet have enough data to provide a good range of causes for those first time homeless households.</p> <p>ESG CV – Spending was reviewed. The spend down rates are getting closer to 100%. CASA and Dawn Center will likely complete their spending in June as the money is being spent on shelter improvement projects. We still have unallocated funds around \$20,000 that needs to be spent by the end of June.</p> <p>The Salvation Army of Lake & Sumter sent email to Barb about moving prevention dollars to shelter. Alicia Harrison recommended moving \$21,395.08 from prevention to shelter.</p> <p>ESG-CV performance was reviewed. Exits are well over goals. Homeless prevention also has a high success rate.</p>	

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	<p>HUD CoC project spending was reviewed. SVDP restarted renewals Jan. 1. They hadn't requested funding though so the real start date will probably be June 1. We are attempting to organize a meeting with Lake County BOCC. We are looking for people who qualify for housing.</p> <p>Paula Holtsclaw presented HUD CoC RRH data broken down by county.</p> <p>The By-Name List was presented and discussed.</p>	
VI. Grant Recommendations	<p>Salvation Army is recommending that \$20,000 be reallocated from CV HP to CV ES and an additional \$10,000 to be allocated from unassigned funds. \$33,579.77 remains in unassigned funds currently</p>	
VII. HMIS Updates	<p>Paula provided updates to HMIS data collection. SSN is still required for HUD projects but they will begin to accept just the last four digits. Race and ethnicity has been combined and Middle Eastern/North African to race. Client refused has been changed to client prefers not to answer. Gender options and destination options have been changed. Approx. Date Homelessness Started has been changed to be more specific. Significant program specific element changes. Data mapping will automate a lot of data entry but many corrections will have to be made behind the scenes. Updates will be effective October 1.</p>	
VIII. ESG-CV & HUD NOFO Grant Updates	<p>Barbara Wheeler announced HUD sent out requests by CoC's to review data and that is complete. No date yet on when the application will drop.</p>	
IX. Next Meeting	<p>The next meeting will be June 22, 2023.</p>	
X. Adjourn	<p>Meeting was adjourned by consensus at approximately 10:25 a.m.</p>	

Respectfully submitted by: Paula Holtsclaw & Shelby McDonald

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Attendance	Members - Organization, Name	Attendance	Members - Organization, Name
X	Jared Tanner, Chair		CASA
	Cara Meeks, WellCare		Dawn Center
X	Paul Tarnowski, LSF		Lake County Housing
	Judith Rivera, Orlando VAMC	X	Salvation Army of Lake & Sumter Counties
	Veda Ramirez, Hernando County BOCC	X	St. Vincent de Paul CARES
	Linda Mobley, House of Hope	X	United Way of Lake & Sumter County
	Rev. Dr. Dorothy Hooks	X	DCF, Barbara Williams
	Gloria Boone, Lake Community Action Agency		
X	Mid Florida Homeless Coalition, Inc. – Paula Holtsclaw, Shelby McDonald		