

**Mid Florida Homeless Coalition, Inc.
Performance Committee**

Meeting Minutes: August 24, 2023

Location: Mid Florida Homeless Coalition, 1512 US Hwy 41 N, Inverness, FL 34450
& Virtually via GoToWebinar

Presiding: Jared Tanner

Staff: Paula Holtsclaw, Shelby Evans

Agenda Items	Discussions & Actions Taken	Follow Up
I. Call to Order	Paula Holtsclaw called the meeting to order at approximately 9:36 a.m.	
II. Roll Call	Paula Holtsclaw conducted a roll call.	
III. Approval of Minutes	<p>Motion: A motion was made to approve the Performance Committee Meeting minutes of June 22, 2023, as presented.</p> <p>Motion by: Diana Gibbs Second: Maria Granado</p> <p>Discussion Called: None</p> <p>Approved by: Unanimously</p>	
IV. Performance Slide Presentation	<p>Paula Holtsclaw reviewed the Performance slides.</p> <p>TANF – Mid Florida Homeless Coalition (MFHC) will take over TANF in Citrus and Hernando for July and maybe August before handing the grants to United Way of Lake and Sumter and The Salvation Army All enrolled TANF households received case management.</p> <p>ESG – TSA spent 22.93 % of grant MFHC and United Way spent a small amount)</p> <p>Challenge – Barbara Wheeler would like to request we put Challenge under one line item. Money has been moved out of CM and moved into RRH and HL last year. We are going to ask for that kind of flexibility for the coming year.</p> <p>Motion: A motion was made to combine Challenge, Housing Locator, and Case Management into a single line item.</p> <p>Motion by: Maria Granado Second: David Conley</p> <p>Discussion Called: None</p> <p>Approved by: Unanimously</p>	

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	<p>ESG and Challenge Deliverables - SVDP Cares) had 4 households active at the end of July. An update will need to be provided regarding this because of data quality concerns.</p> <p>Average spending was presented and discussed.</p> <p>All households have received case management as needed. Coordinated access assessments were presented and discussed.</p> <p>ESG Outreach was presented and discussed.</p> <p>CV grant applications were received, scored and voted on, and allocations have been approved. Amended contracts have been sent out and some of them are signed. No agency was under contract in July so no money had been spent.</p> <p>RUSH - Applications have been received and approved. None were under contract in July so no money had been spent.</p> <p>Some reimbursement will be withheld because deliverables were not met in July but it can be made up later.</p> <p>HUD CoC - SVDP Cares is requesting an expansion for a RRH program and MFHC is requesting an expansion for HMIS.</p> <p>Motion: A motion was made to approve SVDP Cares applying for an expansion grant to the HUD CoC RRH program they already have, and for Mid Florida Homeless Coalition to apply for an expansion grant to their HUD CoC HMIS grant. Motion by: Maria Granado Second: Paul Tarnowski Discussion Called: None Approved by: Unanimously</p> <p>SVDP HUD CoC exits were presented.</p> <p>The By-Name List was presented and discussed. The causes of homelessness by person were presented and discussed.</p>	
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<p>V. Monitoring and Training Update</p>	<p>Amber had visited every agency, however neither she nor Barbara is not available to speak to the status of monitoring reports.</p>	
<p>VI. ESG-CV & HUD NOFO Grant Updates</p>	<p>ESG CV & RUSH - Grant allocations were broken down by agency. Dawn Center - CV ES - \$15,000 Salvation Army Hernando - TANF - \$9,215 Salvation Army Lake & Sumter - CV Outreach - \$5,634.58; CV ES - \$10,000; CV HP - \$25,000; CV RRH - \$40,000 Salvation Army Lake & Sumter - RUSH Outreach - \$15,600 SVDP Cares - CV HP - \$25,000; CV RRH - \$60,000 SVDP Cares - RUSH ES - \$5,000; RUSH HP - \$24,206; RUSH RRH - \$45,000</p> <p>HUD CoC NOFO - Project applications for NOFO are due Monday, August 31. Scoring for 2022's overall CoC application was presented and reviewed.</p> <p>System Performance Measures were presented and discussed to show how our performance affected our 2022 score, and how 2023's application will be affected by performance. Racial Diversity information was presented and discussed.</p> <p>The CoC's Review and Rank Committee Selection policy was reviewed with an eye toward the number of persons who must make up the committee. The current policy is 5-9 members, however the CoC has had trouble over the years finding 5 people who are willing and available to serve on the Committee. MFHC is requesting there be an update to the policy to allow three members as long as all four counties are represented.</p> <p>Motion: A motion was made to add "Three members would be allowed as long as all four counties are represented." Motion by: David Conley Discussion: Maria Granado wanted to be sure we didn't arbitrarily just have 3 members and requested a change to the motion. Dave Conley revised his motion.</p> <p>Motion: A motion was made to add a second line to the Review and Rank Committee Selection policy to allow three members if five cannot be recruited as long as all counties are represented. Motion by: David Conley Second: Maria Granado Discussion: None Approved by: Unanimously</p>	

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VII. Next Meeting	The next meeting date was discussed. The meeting will be held September 28, 2023.	
VIII. Adjourn	Motion: A motion was made to adjourn at 10:47 AM. Motion by: Maria Granado Second: David Conley Discussion: None Approved by: Unanimously	

Respectfully submitted by: Paula Holtsclaw & Shelby Evans

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Attendance	Members - Organization, Name	Attendance	Members - Organization, Name
x	Jared Tanner, Chair		CASA
	Cara Meeks, WellCare	x	Dawn Center
x	Paul Tarnowski, LSF	x	Lake County Housing
	Judith Rivera, Orlando VAMC	x	Salvation Army of Lake & Sumter Counties
	Veda Ramirez, Hernando County BOCC	x	St. Vincent de Paul CARES
x	Linda Mobley, House of Hope	x	United Way of Lake & Sumter County
	Rev. Dr. Dorothy Hooks		DCF, Barbara Williams
	Gloria Boone, Lake Community Action Agency		Staff
		X	Mid Florida Homeless Coalition, Inc. – Paula Holtsclaw, Shelby Evans